James T. Dugan

Learning Technologies Developer

EDUCATION

Tulane University, New Orleans, LA — *Ph.D.*

AUG 2001 - MAY 2014

Anthropology, concentrating in culture and linguistics

University of San Francisco., San Francisco, CA— *B. Sci*

MAY 1990

Organizational Behavior

EXPERIENCE

Loyola University, New Orleans, LA — *Learning Technologist*

AUG 2015 - PRESENT

Develop and document standards for online education. Review courses for compliance with standards and recommend improvements. Guide faculty in using advanced features of Blackboard Learn and in best practices for teaching online. Research and document accessibility standards for all courses. Administer the Blackboard Learning Management System. Design and implement enrollments interface from Student Information System to Blackboard Learn. Led migration of Blackboard Learn from Managed-Hosted to SaaS (Cloud-Based) implementation. Participated in installation of Blackboard Predict and Ally.

Loyola and Tulane Universities, New Orleans, LA — *Adjunct Instructor*

AUG 2007 - PRESENT

Concurrent with graduate work (below) and current position (above), taught courses part time at Tulane and Loyola universities, on the ground and on line, including Introduction to Cultural Anthropology; Languages of the World; History of Writing Systems; Magic, Witchcraft and Religion; Religions of the World, Native American Religions, and Anthropology of Religion.

Tulane University, New Orleans, LA— *Graduate Student*

AUG 2000 - MAY 2014

After a transitional year at the University of Arizona at Tucson, studied Anthropology at Tulane, with an emphasis on Cultural Anthropology and Linguistics. Research year in Guatemala focused on the collection of folklore in the Ch'orti' Maya language. Dissertation: *The Grammar of Ch'orti' Maya Folktales.*

COMPUTER SKILLS

MS Office

Powershell

SQL

Blackboard Learn LMS

Web Page Development

ADDITIONAL COURSEWORK

Certificate I in Management and Supervision (1989) Mission College, Santa Clara, CA.

Coursework toward M.A. in Industrial studies, 1990s, San Jose State University, CA (All-But-Thesis/incomplete).

LANGUAGES

Certified for academic research in Spanish and Portuguese (Tulane University, Department of Anthropology)

WRITINGS

Utility of the lateral meniscal notch in distinguishing hominin taxa, Journal of Human Evolution, 57(6), 2009, pp. 773-776. Primary author, with Dr. Trenton W. Holliday.

The Grammar of Ch'orti' Maya Folktales (doctoral dissertation), Tulane University (2014).

Genealogy of the Dugan, McLaughlin, Schwarz, and Trautwein Families of Pennsylvania and New Jersey. Unpublished manuscript, 2015.

EXPERIENCE (CONT.)

International High School, New Orleans— *IT Consultant*

2010

During a hiatus in graduate studies, guided the establishment of initial information technology infrastructure for a start-up charter school. Selected laptop hardware and software, diagnosed and repaired problems, and re-imaged systems as needed. Managed installation and maintenance of VOIP and WiFi networks. Managed E-Rate application and funding for federal assistance with network costs. Guided office staff in use of MS Office programs.

Xilinx, Inc., San Jose, CA— *Business Systems Analyst*

1994-2000

Wrote software specifications and test plans, managed contract programmers and tested delivered programs. Led business workflow analyses and developed related software requirements, focusing on inventory control order fulfillment, and materials planning applications. Developed programming specifications, managed contract programmers, and tested delivered software. Coded in C, SQL and PL/SQL.

Wyse Technologies, San Jose, CA— *Sr. Systems Analyst*

1989-1994

Supported Order Processing, Inventory Control and Work In Process applications in Vax Basic, including program coding, report writing, and business problem analysis. Identified business requirements for replacement Warehouse Management System, assisted with vendor selection and provided technical guidance on system implementation.

Various

1977-1989

Progressed from Computer Operator to Programmer to Systems Analyst working with a variety of business applications and in a variety of computing environments. Program coding in Fortran, COBOL, Pick Basic, Vax Basic, and other languages. Details furnished on request.

DOCUMENTATION SAMPLES

Grading With Blackboard

http://researchguides.loyno.edu/blackboardgrading

Using Qwickly Attendance

http://researchguides.loyno.edu/qwicklyattendance

Course Materials Accessibility

http://researchguides.loyno.edu/accessibility/home

Handling Streaming Video

http://researchguides.loyno.edu/streamingvideo

Evaluation Kit Interface

http://researchguides.loyno.edu/EvaluationKitInterface