Classical Studies Department Meeting–4/12
Minutes

In attendance: Davina McClain, Karen Rosenbecker, Bob Rowland, Katie Jones, Kevin Marshall

1. Approval of last meeting’s minutes
   a. Approved by all
   b. It was noted that according to the Dept. protocol, only full-time and part-time faculty in the department have official votes. However, the advice and concerns of all attending the meeting will be included.

2. Announcements
   a. Lecture at Tulane April 14th
      i. “Etruscan Demons of the Underworld”
         1. 6pm, Thursday, Freeman Auditorium
   b. Course statistics
      i. Fall
         1. Egyptian Art and Archaeology - 4/26 = 30 (undergrad-closed)
         2. Myth 1 - 30 closed
         3. Myth 2 – 14
         4. Roman Culture - 23 (5 spaces saved for incoming majors)
         5. Alexander - 30 closed
         6. Latin 100 - 1 – 6
         7. Latin 100 - 2 – 10
         8. Latin 101 – 2
         9. Latin 435 - 10 (independent study for Kevin, Ed, Alexa?)
         10. Greek 100 – 11
         11. Greek 322 – 9
      ii. Summer
         1. Myth – 7
      iii. Possible splitting of Advanced Greek into 2 sections in a few years
         1. Intermediate and advanced
   c. Mellon Fellowship
      i. Awarded to Katie Jones

3. Old Business
   a. Discussion of Egyptian Art and Archaeology Course Proposal (tabled from last meeting)
      i. Positives?
         1. Been taught before
         2. Gives the program depth and breath
         3. Appeal to students
            a. Good feedback from students
      ii. Concerns?
         1. Huge amount of time covered
            a. would like to see comparable syllabi for this course from other universities in order to properly evaluate the course’s scope
         2. No written assignments
            a. No papers. There has been a concern expressed by the Dean at Council of Chairs that all courses do not contain enough papers. The amount of expected writing needs to be clearly stated on the syllabus.
            b. Possible Short responses on exams
            c. Clarify where writing would be
               i. How much on exam
         3. Attendance concerns
            a. Tardy worth too many points
i. Should not be worth the same as an absence
4. Requires a revision of department goals
   a. Neither Greek nor Roman
5. Need to clarify procedure for new course proposals
   a. Presented at one meeting and voted on the next

iii. Vote on course
1. The first vote was 1-1, with the view expressed that it would be better to
   vote on the course after the above concerns had been addressed. It was
   stated that in the history department the votes on courses were taken
   with the expectation that the faculty member would make changes to
   address concerns expressed by the faculty. Concern was expressed
   about what action could be taken if the course was not sufficiently
   revised to incorporate suggestions. It was suggested that if the course
   were not revised to meet department concerns, then it would not be
   placed in the permanent rotation (i.e., it would not appear in the next
   Bulletin.) After this discussion, a second vote occurred: 2-0. The course
   was therefore approved pending compliance with suggestions. (This
   part was not on the tape because the first side of the tape ended without
   our realizing it.)

b. Discussion about assessment of upper level language courses
   i. Reports that students are doing in class
      1. Explore outside what is going on in class
         a. Not extensive
         b. Oral report, 30 minutes over 2 days
            i. Outlines and annotated bibliography required
         c. Historical and cultural
            i. Showing it within the text
      2. Should this be a component of all upper level language classes?
         a. Look at other schools’ programs
   ii. Visiting courses
      1. this will be scheduled as part of assessment and evaluation of upper-
         level language courses.
   iii. Discussion of syllabi, assignments

4. New Business
   a. Discussion about Classical Humanities Award--it seems best to discuss this and the
      other awards and determine what changes we want to make rather than try to add on
      another award a late date. We might want to discuss some more specific guidelines for
      the awards, as well.
      i. Top Greek and Latin students
         1. Possibly a Top Classics award and separate out the Greek and Latin
            Awards
            a. Would the person also be eligible for the Greek and Latin
               Awards?
               i. What if someone gets all three?
               1. Individual students can only win 1
            b. Add a top classics student overall, along with the top Greek and
               Latin students
         2. How are the awards chosen?
            a. GPA and number of classes?
               i. GPA of language courses specifically
   b. Developing guidelines for course development for dept. protocol.
      i. Postponed to next meeting

5. Other Business
   a. Council of Chairs
i. Increase amount of writing in courses
   1. Student's aren't writing enough papers, especially long papers
ii. A and S
   1. E-Newsletter being developed and sent out
   2. Subcommittee to develop a list of writing-intensive courses
      a. Possible addition of a certain number of these courses to the
         graduation requirements
   3. Chairs subcommittee on the centers of excellence
      a. 5 entities get ¼ of a million dollars
         i. Merging of Medieval studies and classics
         ii. Trying to retain students by developing the best
             programs
            1. Different reasons for students leaving
               a. Not the programs they are looking for
               b. Location
               c. Disappointed in school compared to
                  what they expected.

6. Adjourn 1:40