

Minutes
Tenured Faculty Meeting
May 6, 2004

Presiding: Mary McCay

Attending: K. Adams, J. Biguenet, W. Cotton, A. Lala, A. Macdonald, M. McKay, P. McCormack.

1. Minutes for March 4, 2004 tenured faculty meeting approved unanimously.
2. Ted Cotton announced that he is accepting papers for the 2005 *The Reader's Response*.
3. Tenured members of the English Department discussed class visitations for non-tenured members of the department for letters of evaluation. Tenured faculty members will visit assigned classes, discuss teaching with the untenured faculty member, and write a letter to the Chair about the class.
4. Meeting adjourned and 11:45