

**DEPARTMENT MEETING
CRIMINOLOGY AND JUSTICE
MARCH 14, 2019**

ATTENDEES: Dr. Kelly Frailing, Dr. Ronal Serpas, Dr. Andrew Denney, Dr. Danielle Slakoff, Dr. Rae Taylor, Minutes taken by: Wendy Porche

ACCOMPLISHMENTS/ACCOLADES/GOOD NEWS

Drs. Denney and Slakoff reported that Angola trip went well. Six or seven students did not show up. Bus driver was speaking to students in a harsh manner, which Wendy reported to travel purchasing agent.

Dr. Slakoff stated that student, Victoria Rapp, is creating a link for about dating behaviors that she will present on behalf of students.

Dr. Serpas will send out a piece on violent crime and investigations.

JOY DAVID, HEALTH AMBASSADOR

Joy David stated that she is the Criminology and Justice health ambassador and is at the meeting to discuss this month's initiative, which is role clarity. She stated that departments need to complete the role clarity form and Joy will take this to the meeting at the end of the month. Joy will incorporate the worksheets from the department to create the report. Each month there will be a new initiative that will end in November.

DISCUSSION OF CURA LOYOLA ASSIGNMENT ON ROLE CLARITY

Dr. Taylor affirmed that faculty understand their roles. She stated that junior faculty are currently being trained in student advising roles. Junior faculty should make it a point to sit in on senior faculty advising sessions. Dr. Taylor stated that student advising is a vital part of student enrollment and retention.

Dr. Frailing is the graduate coordinator (work in progress). Dr. Frailing will assist with scheduling, admissions, etc. Dr. Frailing is revising the position since the old program.

Dr. Taylor requested that Joy provide names, positions, and responsibilities of online program. Joy explained that all administrative things regarding the online program should come through her initially.

Wendy's official title is Assistant to Chairs for Criminology and Justice, Sociology, and Political Science.

The Department Chair position is outlined in writing, but one new task is to develop an adjunct faculty evaluation.

Dr. Taylor is also putting together a packet for the new adjuncts with contacts and roles.

IGNATIAN AWARD DISCUSSION

Faculty discussed candidates for the awards.

Graduate candidate – Brandi Alfonso

Undergraduate candidate – Victoria Rapp, Brendan Gowey

Dr. Denney also recommended Freedom Richardson. Since Freedom is a political science major Wendy stated that she would speak with Dr. White about nominating him.

CAPSTONE

Dr. Taylor is still working on and it needs to be completed by the fall. She hopes to have some models by the end of the semester.

ADVISING

Junior faculty members Denney and Slakoff currently have several advisees. Dr. Taylor stated that they should never hesitate to ask questions about advising. Advising begins March 25. Dr. Taylor stated that we all need to support each other with the high number of advisees we have. Junior faculty are welcome to sit in on advising sessions at any time. Registration begins April 9, 2019.

Dr. Slakoff asked if internships could be completed prior to senior year. Dr. Taylor stated that the preference is for them to be junior or senior status, but they could do it earlier. In addition, she prefers that they take methods first however, all students are on a case-to-case basis. Dr. Taylor stated that the goal is for them to have quality job experience; therefore we should have both structure and flexibility when working with students on internships.

REPORT FROM DEANS ADVISORY COUNCIL

1) There will be an Open House on Monday, March 18, 2019. There will also be an Open House for high school juniors on Friday, March 15, 2019.

2) The Associate Dean, Dr. Kargol, spoke about academic dishonesty. The big question was when does the Associate Dean step in? Dr. Kargol requested all faculty be familiar with the Academic Dishonestly Policy in the bulletin. Faculty should inform Associate Dean of any decisions that are made regarding academic dishonesty. Dr. Taylor will inform adjunct faculty of this policy as well.

3) New Hurricane Season Policies will state that the campus might close but the University would not. All courses are currently set up to be taught online so faculty should be prepared to do this if the campus closes. Dr. Slakoff stated that in the new faculty orientation there was a great deal of information provided about hurricane preparedness and that you should always have a week of work prepared to be loaded to Blackboard.

4) New math placement was discussed. Because many students would often be taking remedial that would not count for credit math placement has changed. Math placement testing will no longer be in effect. There will no longer be remedial math courses. Instead students will be placed in a lower or higher math determined by SAC/ACT scores.

Meeting Adjourned at 1:35pm.