

## **MINUTES**

### **English Department Meeting**

**Thursday, February 5, 2004**

Presiding: K. Adams

Attending: K. Adams R. Bell J. Biguenet C. Chambers T. Cotton  
K. Ford R. Foust A. Frey R. McGowan M. McKay J. Shimek  
M. Smith P. Swartzfager M. Waguespack

Absent: V. Adams J. Chan P. Egejuru J. Emmons B. Ewell F. Felterman  
A. Lala M. Lane A. MacDonald M. McCay P. McCormack J. Mosier  
P. Richards K. Wilson

[Students in attendance: None]

## **I. MINUTES**

Unanimous approval of minutes from the January 15, 2004 meeting.

## **II. ANNOUNCEMENTS**

A. Family Weekend will be March 12-14. Parents are invited to attend 9:30-12:30 classes. All present faculty members were amenable to having students' parents visit their classes.

B. President's Open House will be held on Saturday, March 27. During morning sessions, faculty members will talk with parents. Department tables will be established at 1:00 in the RecPlex. C. Chambers, M. McCay, P. McCormack and M. Smith will attend to the English Department table; T. Cotton will man the Honors table; and R. Bell and M. McKay will monitor the WAC table.

C. R. Foust stated that the Dawson Gaillard Writing Competition had begun. The judges for the competition will be J. Biguenet, A. Frey, C. Chambers, T. Cotton, A. MacDonald, and V. Adams. The deadline for the competition is March 11<sup>th</sup>.

D. M. McKay encouraged faculty members to nominate students for the WAC writing fellowship awards.

E. A. Frey related that an open forum would be held with Father Byron on Wednesday, February 10 at 4:45 in Bobet 332.

F. K. Ford announced that J. Emmons had his novel published with Scribner.

G. P. Swartzfager asked faculty members to encourage students to register to vote in the upcoming primary and/or November election. Various student groups involved in the "Rock the Vote" campaign will be registering students to vote, probably in the Danna Center.

- H. C. Chambers mentioned that the budget for **Revisions** had been cut from an annual amount of about \$2,000 to \$684 dollars. The **Revisions** staff will attempt to tap into other funding sources to ensure the journal's publication.

### III. REPORTS

- A. M. McKay reported on the Council of Chairs meeting. The following topics were discussed: 1) Family Weekend; 2) more uniformity in grading scales within and across departments; 3) Dean Scully announced that faculty members should not give away computer equipment no longer in use without his and/or Brett Jacob's approval; 4) Department websites need to be upgraded for SACS. The English department's website has been upgraded. An individual professor's web page should list his/her credentials; 5) Course releases are now being given on a competitive basis; and, 6) some discussion of the "Intellectual Property Rights" draft ensued.
- B. M. Smith mentioned aspects of the Senate meeting. Father Byron approved of the introduction of athletic scholarships to Loyola with little or no consultation with the university's faculty members. M. Smith expressed concern as to the standards being applied for such scholarships, and what would be the source(s) of money for these scholarships. R. Foust asked about the status of the possible privatization of the post office and central reproduction facility. M. Smith related that he believed that lawyers were discussing the pros and cons of such a move because of potential copyright issues.
- C. K. Ford discussed Father Byron's recommendation of having the poet Sam Hazo come read at Loyola, with the English department supplying some of the funding. The general consensus among present faculty members was that a poet who would be potentially more interesting to the students should be brought to the university. J. Biguenet suggested that the department recommend other poets to Father Byron.

### IV. NEW BUSINESS

- A. Nomination forms for English Chair and Director of Freshman English are attached to the minutes of the last meeting. Please submit your nominations by February 13. The deadline for submitting ballots will be February 20.
- B. The next Medievalist candidate will be arriving next week. Please check your mailboxes for her schedule.

**Meeting adjourned at 1:20 PM.**