

College of Arts and Sciences College Assembly

Thursday, September 20, 2018

12:30 p.m. – 1:50 p.m., Bobet 332

Minutes

In attendance:

Biological Sciences –Rosalie Anderson, Don Hauber

Chemistry and Biochemistry – Anna Duggar, Christine Heinecke, Qian Qin, CJ Stephenson (proxy for Bill Walkenhorst)

Criminology and Justice –Andrew Denney, Kelly Frailing, Danielle Slakoff

English –Kate Adams, Sarah Allison, Hillary Eklund, Trimiko Melancon, Christopher Schaberg, Mark Yakich

Environment - Lynn Brien, Craig Hood

History –Mark Fernandez, Robert Gerlich, Ashley Howard, David Moore, Justin Nystrom

Jesuit Social Research Institute –Nicholas Mitchell

Languages and Cultures –Eileen Doll, Nathan Henne, Alice Kornovich, Karen Rosenbecker

Mathematical Sciences – Scott McDermott, Ralph Tucci Karen Villarreal, Andrew Wolfe

Philosophy – Mark Gossiaux, Leonard Kahn, Joel MacClellan, Connie Mui, Jonathan Peterson

Physics –Martin McHugh

Political Science – Natasha Bingham, Sean Cain, Roger White

Psychological Sciences – Kim Ernst, Chuck Nichols, Enrique Varela, Evan Zucker

Religious Studies – Terri Bednarz, Tim Cahill, Robert Gnuse, Adil Khan, Ed Vacek

Sociology – Jaita Talukdar

Teacher Education –Glenda Hembree

College of Arts and Sciences Dean’s Office –Uriel Quesada, Armin Kargol

Also in Attendance:

Nancy Rowe, Josh Harris, Anne Weaver, Karen Anklam

I. Call to Order: Dr. Uriel Quesada

II. Invocation - Dr. Jaita Talukdar

III. Approval of Minutes – August 16, 2018

- Dr. Doll asked for clarification on J-Term. The J-Term will be July 2019
- Dr. Hauber motion to approve minutes, Dr. Doll seconds.
- Motion passes with no objections and 2 abstentions.

IV. Announcements

- Diane Riehlmann is out with an illness, asked Dr. Quesada to share this information with the College Assembly because she will be out of the office for several days. Prayers and good thoughts are appreciated.
- September 28 - Deadline for Endowed Professorship applications/renewals/reports
 - Dr. Quesada encourages faculty who are not an endowed professor but eligible to apply.
 - Dr. Fernandez asked about notification for endowed professorship renewals. Dr. Quesada will notify faculty when renewals are necessary.
- October 1 - Spring/Summer 2018 incompletes (I) changed to ‘F’

- October 6 - Fall Open House
 - There will be two Open Houses. Also November 10.
- October 12 - Mid-term deadline for posting grades
 - Faculty strongly encouraged to post mid-term grades, so students are able to withdraw from classes if necessary.
 - Second 8-week online session may have courses that students can enroll in to maintain financial aid standing and hourly requirements.
- Questions or concerns:
 - Environment program is partnering with Biology and Communications to bring presentations to campus. Two faculty from Hamblin University will discuss a Mississippi River project, working with Meraux Foundation in St. Bernard. Ready to present on their project. Flyers are available with additional details.
 - Concern about second Open House. Expectation is more students will attend open houses, trying to build a closer connection to high school juniors still making their college decision. Spring Open House is for accepted students ready to deposit. More Open Houses give families and prospective students more opportunities.
 - Office of Diversity and Inclusion has launched a faculty speaking series. Dr. Henne will be the first presenter on US interventions in Central America.

V. Committee Elections - Sean Cain

1. SCAP - only received 3 nominees for each area so an election is not required.
 - a. Leonard Kahn, Ashley Howard, Don Hauber
2. Election for Rank and Tenure Committee continues, did not receive enough nominations to fill all seats. Next round of nominations will take place over email, but can also accept nominations now.
 - a. Trimiko Melancon from Department of English was self-nominated at the meeting.
 - b. May be the case that only one person from each department can serve, if dual reps from department are selected, one could serve as an alternate.
 - c. Adil Khan of Religious Studies was nominated by Sr. Teresa Bednarz
 - d. Concern: multiple seats open for different terms. If more than one position is voted on, higher vote-getter would serve the longer term.
 - e. Need a Natural Sciences representative, 2 in the Social Sciences.
 - f. William Walkenhorst was nominated in absentia by CJ Stephenson. Question if chairs can serve on this committee. Nomination retracted?
 - g. Kimberly Mix was nominated, but she is on sabbatical for the full year.
 - h. There is some confusion about the status of Mark Fernandez, now that History has moved from Humanities to Social Sciences. He is not, and is eligible for Social Sciences.
 - i. David Moore nominates Mark Fernandez for Social Sciences.
 - j. Concern: did no Social Sciences representatives carry over from last year? Mass Communication moved out. Alternates only serve for one year.
 - k. Additional nominations will be accepted by email. Deadline next Thursday.
3. SPT
 - a. Concern asking if SPT will continue. Motion requested increase of faculty representation on the Strategic Planning Team, motion was withdrawn pending further investigation.

Report is the final suggestion to Dr. Quesada is to ask the Faculty Senate to consider this idea, not the CAS College Assembly.

- b. Interest in increasing faculty representation based on Dr. Fernandez' experience in the SPT before, but there has been an increase in faculty representation since then. Faculty are no longer outnumbered, so a motion to increase faculty membership may not be necessary.
 - c. The SPT will continue, President Tetlow is interested in restarting strategic planning as soon as possible. Dr. Quesada is not familiar with her priorities, but CAS will need representation on whatever SPT is composed going forward.
 - d. Justin Nystrom is nominated, who accepts. Nystrom will be on sabbatical in the Spring.
 - e. Trimiko Melancon is nominated, who accepts.
 - f. Recommendation is that Melancon is the representative, and Nystrom is the alternate due to the sabbatical scheduling.
 - o Motion to adopt by acclamation. Motion adopted.
4. Facilities Committee
 - a. Sarah Allison nominated.
 5. Faculty Excellence Awards Committee
 - a. Minimal time commitment committee, talks about awards in Spring semester.
 - b. Christine Heinecke nominated.
 - c. Danielle Slakoff nominated.

VI. Provost request - Nominations for representation on the following search committees:

1. Senior VP Enrollment Management, Marketing and Student Affairs
 - a. Dean Quesada invited faculty to send him nominations for the committees.
2. Senior VP for Finance and Administration
3. Provost
4. Concern regarding the search firms that are conducting the searches. Some are very effective, others are less so. Faculty participation may depend on effectiveness on search committee.
 - a. Previous experience with Deans' Search firm was quite unpleasant.
 - b. Previous experience with President's search firm demonstrated significant effectiveness.
 - c. Dr. Quesada asked interested faculty to get in touch with him. No matter what search firm is used, strong faculty participation on the committee will be necessary.

VII. Reports

1. Student Success Center Coaching - Nancy Rowe, Josh Harris
 - a. Open House at Student Success Center Friday of next week. Also Parents' Weekend.
 - b. Discussed Academic Success Coaches. This is the 2nd year in a partnership with Inside Track, 3 graduate Counseling students, faculty coaching.
 - c. Have hosted 400+ meetings with 200+ students.
 - d. Supporting students in their transition to college. Meetings are 20 minutes every two weeks. Example: get early warning students in touch with Academic Success Coaches to improve skills and approaching professors. Identifying coaches can be done through contacting Student Success Coaches.

- e. Transfer students were not assigned coaches, but can request one be assigned. Also goes for upperclassmen. Transfer students are notified at orientation, and are contacted by email to inform them of the service.
 - f. Faculty on Retention Workstream: coaching has a lot of good data backing up the initiative. So new, they're worried faculty may forget that students have access to this service. Program is very helpful to first-time students.
 - g. Concerns with central advising for first-years, down to only 2 advisers. They've hosted over 200 meetings with first-year students.
 - h. Food for Thought program for sophomores, inviting faculty to lunch on-campus, university is paying for it (so faculty don't have to pay). Way for students to thank instructors.
 - i. Concerns for central advising: students still have to be cleared for registration by faculty advisers.
2. Grants and Sponsored Programs - Anne Weaver
- a. Introduction to CAS faculty. Will be point of contact for private grants as well as government grants. Can still assist in creating proposals and grant rules for the university.
 - b. Still have office hours in Marquette 301 on Tuesdays and Thursdays.
 - c. Concerns: Tuesdays and Thursdays are often times for labs. Meetings aren't limited to that time, can be set up by appointment.
3. Institutional Advancement - Karen Anklam
- a. Introduction to CAS faculty. Anklam is the primary development coordinator for large gifts for CAS. Faith in the Future Campaign is at \$90M of the \$100M goal for Loyola.
 - b. Report on major gifts, especially those coming from graduates of CAS departments.

VIII. Old Business

- 1. Motion - Faculty Representation on Strategic Planning Team (SPT) - Dean Quesada said that after consulting with Drs. Fernandez and Doll, a motion will not be presented for consideration to the CAS College Assembly. The faculty representative issue should be addressed at the Senate.

IX. Motion to Adjourn - A motion to adjourn was made and seconded, and the meeting was adjourned.