

College of Arts and Sciences College Assembly
Thursday, November 17, 2016
Bobet 332
12:30 p.m. – 2:00 p.m.

MINUTES

I. Call to Order

The assembly was called to order at 12:30 p.m. by Dean Maria Calzada in Bobet 332.

In Attendance:

Biological Sciences – Rosalie Anderson, Patricia Dorn, Don Hauber,
Chemistry and Biochemistry –Hailey Clancy, Christine Heinecke, Qian Qin, Joelle Underwood, Bill Walkenhorst
Classical Studies –Connie Rodriguez, Karen Rosenbecker
Criminology and Justice –
English –Kate Adams, Sarah Allison, John Biguenet, Barbara Ewell, Trimiko Melancon, Laura Murphy, Mark Yakich
History –Nicole Eggers, Mark Fernandez, Eric Hardy, Ashley Howard, Behrooz Moazami, Rian Thum
Jesuit Social Research Institute –Fred Kammer, S.J., Nicholas Mitchell
Languages and Cultures –Nathan Henne, Alice Kornovich, Peter Rogers, S.J.
Mass Communication – Sonya Duhe, Leslie Parr
Mathematical Sciences –Patrick Corbin, Xuefeng Li, Scott McDermott, Katarzyna Saxton, Ralph Tucci, Karen Villarreal
Philosophy –Joe Berendzen, Mark Gossiaux, Leonard Kahn, Connie Mui, Jonathan Peterson
Physics –Armin Kargol, Martin McHugh
Political Science –Natasha Bingham, Young Soo Kim
Psychological Sciences –Suzanne Ledet-Yuspeh
Religious Studies – Elizabeth Goodine, Judith Gruber, Adil Khan, Ed Vacek, S.J.
Sociology – Marcus Kondkar, Jaita Talukdar
Teacher Education – Glenda Hembree
College of Arts and Sciences Dean’s Office – Maria Calzada, Uriel Quesada

II. Invocation

Fr. Ed Vacek, S.J. gave the invocation.

III. Approval of Minutes

There was a motion to approve the minutes of the October 20, 2016 meeting; it was seconded, a vote was taken and the minutes were approved with two abstentions.

IV. Announcements

Dean Calzada announced that the CAS holiday faculty/staff party would be on Friday, December 9th from 3:30 p.m. – 5:00 p.m. in Bobet 202 and 220. Retiring faculty will be recognized for their service to Loyola at this party.

Associate Dean Uriel Quesada introduced the Student Government Association senators: Margaret Adams, Anthony Zaleski and Piola Wollants.

Dr. Quesada said that if students leave campus before finals, and ask for a special time to take their final exam, faculty do not have to accommodate them. It is up to the individual faculty member to make that decision.

Dr. Quesada said that Sue Mennino is leaving Loyola at the end of the semester, and the dean’s office will be taking over the First Year Experience. Sara Clark will be coordinating summer advising. Daniel McBride will be handling First Year Seminars, and Dr. Jean Brager will be handling the First Year Experience cultural component.

Dean Calzada said that admissions will be sending out postcards to students who have applied to Loyola. She said that as part of Project Overdrive, faculty can write a personal message encouraging the student to contact them for more information about our programs. Please come by the dean's office and pick up postcards if you are able to help write postcards.

V. Reports

1.) Institutional Advancement – Karen Anklam and Laurie Leiva

Karen Anklam reintroduced herself as Development Officer for the College of Arts and Sciences. She said that the Faith in the Future Campaign is in year 4 and has raised \$63.1 million towards the \$100 million goal. She thanked the faculty for their support, and said she will continue to focus on the success of the campaign. She said that if anyone is interested in becoming a committee member, to please contact her.

Laurie Leiva, Assistant Vice President for Alumni Engagement, talked about the segmented appeal letters and how they are a good gentle solicitation. She left copies of the letters for the departments to pick up, and said she would also email them to the dean. She said that last year these letters brought in over \$66,000.

2.) Center for Entrepreneurship – Kate McCrery

Kate McCrery, Program Manager of the Center for Entrepreneurship, said that she is trying to get all students at Loyola involved in the Center's programs. She said that through unique academic programs and experiential learning, students will be able to work with local employers, small businesses, and start-ups. There are three programs available for students: [Undergraduate Minor in Entrepreneurship](#), [Venture for NOLA Internships](#), and [Loyola Certification in Software Development and Coding](#). Ms. McCrery said they are in the process of working with service learning and the career center.

3.) Incompletes – Uriel Quesada

Dr. Quesada said that incompletes are not a right, but an opportunity. He said whatever is pending must be doable by the student. If what is pending is not doable an I is not the appropriate grade. LORA allows you to post the assignment input for students to know what is expected of them along with the dates. He urged faculty not to negotiate with parents, and not to negotiate based on medical issues, but to go through Alicia Bourque or Richelle Voelker for those. Some faculty expressed concern over whether or not some accommodations are reasonable. Dr. Quesada said that for those concerns faculty should talk to him.

4.) Supporting Students – Liv Newman

Dr. Liv Newman, Interim Chief Diversity Officer, said that several students have reported harassment issues. If a student wants to report harassment they should fill out the Bias Incident Reporting Form on the Office of Diversity and Inclusion website. If it is an on campus incident, the form will go to Robbie Reed. If it is an off campus incident, students are encouraged to report it to LUPD, who will work with the NOPD. If a student experiences an increase in anxiety related to such an event, they should be referred to the Counseling Center. All students will be aware of harassment policies. Dr. Newman said that there is a search underway for a new Chief Diversity Officer.

Dean Calzada then asked for a motion to go into executive session. The motion was seconded, and the assembly went into executive session.

VI. Move to Adjourn

A motion to adjourn was made and seconded.