

**College of Arts and Sciences College Assembly**

**Thursday, November 13, 2018**

**12:30 p.m. – 1:50 p.m., Bobet 332**

**Minutes**

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**In Attendance:**

Biological Sciences –Rosalie Anderson, Patricia Dorn, Don Hauber  
Chemistry and Biochemistry – Hailey Clancy  
Criminology and Justice –Andrew Denney, Kelly Frailing, Danielle Slakoff  
English –Kate Adams, Sarah Allison, Hillary Eklund, Trimiko Melancon, Christopher Schaberg, Mark Yakich  
Environment - Lynn Brian  
History –Mark Fernandez, Robert Gerlich, Eric Hardy, David Moore, Justin Nystrom  
Jesuit Social Research Institute –Fr. Fred Kammer  
Languages and Cultures –Eileen Doll, Nathan Henne, Alice Kornovich, Karen Rosenbecker  
Mathematical Sciences – Xuefeng Li, Scott McDermott, Ralph Tucci, Karen Villarreal  
Philosophy –Leonard Kahn, Jonathan Peterson  
Physics –  
Political Science – Natasha Bingham, Sean Cain, Roger White  
Psychological Sciences –  
Religious Studies –Adil Khan, Ed Vacek  
Sociology –Jaita Talukdar  
Teacher Education –Glenda Hembree  
College of Arts and Sciences Dean’s Office –Uriel Quesada, Armin Kargol

**Also In Attendance:** Alicia Bourque, Diana Ward

**Call to Order**

Dr. Quesada called the College Assembly to order. The agenda order was changed in order to accommodate Dr. Alicia Bourque.

**Invocation - Dr. Sean Cain**

**Approval of Minutes – October 18, 2018**

- Motion to approve; seconded.
- Minutes adopted without objection, 3 abstentions.
- Minutes are approved.

**Counseling and Health Services - Dr. Alicia Bourque and Dr. Diana Ward**

Dr. Alicia Bourque, Interim Executive Director of Student Affairs and Dr. Diana Ward, Chief Student Conduct Officer and Title IX Deputy, gave an update on Student Affairs initiatives.

- The Crisis Manual of Standard Operating Procedures has been updated and is available on the [Lift Up Loyola](#) webpage. Dr. Bourque suggested that faculty save this link to their

- desktops in case of a campus emergency. Trainings will be forthcoming for faculty/staff.
- They are also now working closely with the Office of Accessible Education and its new Director, Andrea Rodriguez.
  - Dr. Diana Ward, Chair of the Behavioral Intervention Team (BIT), encouraged faculty who are aware of students experiencing any behavioral concerns to use the student conduct reporting forms to report the situation. For emergencies, students should be walked to counseling, and then a BIT report can be filed. For non-emergencies, the Counseling Center will do an outreach to the student.
  - Dr. Bourque reported that there has been a 20% increase in student utilization of counseling and health services on campus.
  - The food pantry, [Iggys Cupboard](#), opened today in the basement of the Danna Center to address the food insecurity on campus. Donations are being accepted now.

### **Career Development Center - Brent McLemore**

Brent McLemore, Assistant Director and Career Coach for Science, Technology and Health in the Student Success Center is working with students preparing them for jobs, internship opportunities and graduate school applications.

- Mr. McLemore announced that [Handshake](#) is the new career services platform replacing Employola connecting students to thousands of job opportunities, nationally and internationally.
- The faculty asked Mr. McLemore to keep them updated by email of information on any student services, i.e., GRE preps.

### **Announcements**

- 1. Final grades posting date** - December 16th
- 2. Incompletes** - Student and faculty should state what plan is for completing work and getting final grade. If a student is on probation, they must talk to the Associate Dean.
- 3. SACSCOC Announcement** - The announcement will be made at a press conference on December 11th.
- 4. CAS Holiday Party** - Friday, December 7th at 3:30 p.m. in the dean's office - BYOL
- 5. Presidential Inaugural Ceremonies** - November 15-16th

**Motion to adjourn. Motion adopted.**