

College of Arts and Sciences College Assembly
Thursday, March 16, 2017
Bobet 332
12:30 p.m. – 2:00 p.m.

MINUTES

I. Call to Order

The assembly was called to order at 12:30 p.m. by Dean Maria Calzada in Bobet 332.

In Attendance:

Biological Sciences – Rosalie Anderson, Don Hauber,
Chemistry and Biochemistry –Hailey Clancy, Anna Duggar, C.J. Stephenson, Joelle Underwood
Classical Studies –Connie Rodriguez, Karen Rosenbecker
Criminology and Justice –Christian Bolden, Kelly Frailing, Rae Taylor
English –John Biguenet, Daniel Mintz, Laura Murphy, Tim Welsh, Mark Yakich
History –Nicole Eggers, Mark Fernandez, Fr. Gerlich, Eric Hardy, Ashley Howard, Behrooz Moazami (Proxy-David Moore), David Moore, Robert Gerlich, Ashley Howard, David Moore, Sanjog Rupakheti (Proxy Ashley Howard)
Jesuit Social Research Institute –Fred Kammer
Languages and Cultures –Eileen Doll, Nathan Henne, Alice Kornovich, Josefa Salmon
Mass Communication –
Mathematical Sciences –Patrick Corbin, Mike Kelly, Xuefeng Li, Scott McDermott, Ralph Tucci, Karen Villarreal
Philosophy –Joe Berendzen, Mark Gossiaux, Leonard Kahn, Patrick Leland, Connie Mui
Physics – Armin Kargol
Political Science –
Psychological Sciences –Chuck Nichols, Enrique Varela, Suzanne Ledet-Yuspeh
Religious Studies – Terri Bednarz, Elizabeth Goodine Adil Khan, Ed Vacek
Sociology – Marcus Kondkar, Carol Ann MacGregor, Angel Parham, Jaita Talukdar
Teacher Education – Glenda Hembree
College of Arts and Sciences Dean’s Office – Maria Calzada, Uriel Quesada

II. Invocation

Dr. Ashley Howard of the Department of History gave the invocation.

III. Approval of Minutes

There was a motion to approve the minutes of the February 16, 2017 meeting; it was seconded, a vote was taken and the minutes were approved with one abstention.

IV. Announcements

Associate Dean Uriel Quesada reminded everyone about the President’s Open House on March 18th. He said to please let him know if anyone is in need of electrical, or any other special requirements. Daniel McBride has contacted everyone about their special sessions. The dean’s office does have easels if anyone needs them. Dean Calzada said that there would be a second Open House on April 22nd, with more details to come later.

Dean Calzada announced Loyola’s Fools Fest on March 25th from 11:00 a.m. to 7:00 p.m. in the Peace Quad. Fools Fest is a fair run by Loyola’s CMFA students, and will feature music, games, arts and crafts, and many more family-friendly activities.

Dr. Quesada said that Friday, March 31st is the last day to withdraw from courses. He said he sent a list of students with D’s or lower to departments and will reach out to those students and ones who are on probation.

Dr. Laura Murphy said that there was a motion in the Senate regarding the Z-mail transition, encouraging Information Technology to move to something else. She said to please send her a short email describing any issues you are having with Zimbra.

Dr. Connie Rodriguez announced an archaeology lecture, Pottery, Paintings, and Pinakides, on March 28th at 8:00 p.m. in the Whitney Bank Room. She also invited all faculty to join the Senate meeting in Multimedia II next Tuesday and Wednesday to meet the next group of interim provost candidates from the Registry. CV's will be sent out by the dean's office.

Dr. C.J. Stephenson said that faculty will soon be receiving emails regarding elections for CRTC reps.

Dr. Nikki Eggers announced, on behalf of Dr. Behrooz Moazami, that the 9th Annual Peace Conference would run from April 3 – 7. The keynote lecture, "Jerusalem: Looking Beyond the 20th Century," will be on April 6th from 7:00 p.m. – 9:00 p.m. in Miller Hall, Room 114. She also said the deadline has been extended for students to submit proposals for best essays.

Dr. Suzanne Ledet-Yuspeh, on behalf of Kate Yurgil, urged faculty to watch out for an email regarding a student research project on job satisfaction.

Dr. Don Hauber announced a Walter Moore lecture by speaker, Dr. Rob Jackson, on The Environmental Footprint of Hydraulic Fracturing, on March 21st at 7:00 p.m. in Nunemaker.

V. Reports

1.) Retention Report – Brad Petitfils, Liz Rainey, Robert Bell

Dr. Brad Petitfils gave a retention report compiled from data provided by the Office of Institutional Research and Effectiveness. Observations on recent withdrawal reasons include academic and financial. Dr. Petitfils said that there is a higher attrition rate between sophomore and junior year. Also, the students who are on the cusp of probation are ones that we can work on with the support of the advisors. Dean Calzada invited them to come back to the College Assembly to continue the discussion.

2.) Project Magis

Dean Calzada said there is push to get to 670 students for the fall. With the launch of Project Magis, she said that emails are going out to prospective students, along with postcards, student texting, and a second Open House on April 22nd. She said that the number of admits in our college are up.

Dean Calzada also gave an update on the search for the VP of Enrollment Management. There are over 60 applicants being reviewed, with 8 Skype interviews being done before Easter. Three candidates will then be brought in for on campus interviews.

VI. New Business

1.) Motion to amend College Planning Team section of handbook (Attachment #1)

The motion was made and seconded, and will be voted on at the next College Assembly.

2.) Motion to amend College Rank and Tenure Committee section of handbook (Attachment #2)

The motion was made and seconded, and will be voted on at the next College Assembly.

Dr. Rosalie Anderson asked for a motion to go into executive session. It was seconded, and the assembly went into executive session.

The assembly then voted to come out of executive session. The following motion was moved and seconded:

The College of Arts and Sciences urges the Board of Trustees to respond more fully to the University's crises in leadership, finances and enrollment. As the search for a new provost for the University is undertaken, we advise the Board of Trustees that the position of Provost be named Executive Vice President and Provost. This title reflects a change in the administrative structure and leadership of the University, placing the Provost directly

beneath the President and overseeing the Associate Provosts and Vice Presidents of the University. This reorganization will allow the President to fully concentrate on fundraising and strategic planning for the future of the University and will place Academic Affairs at the center of the decision-making process.

There was a motion to suspend the rules and it was seconded. The motion to suspend the rules passed with one abstention.

There was a motion to call the question and it was seconded. The motion to suspend the rules passed with one abstention.

There was a request to vote on the motion using clickers. The results of the clicker vote were as follows: 34 full votes in favor of the motion, 3 full votes against the motion, 1 half vote in favor of the motion, and 2 abstentions. The motion passed.

Move to Adjourn

A motion to adjourn was made and seconded.

Attachment #1: College Planning Team Motion

Proposed Handbook Revisions:

College Planning Team (CPT)

MEMBERSHIP

Seven ordinary faculty members serve on this committee. Two faculty representatives (and one alternate) are elected from each division of the College (the Humanities, the Natural Sciences and the Social Sciences). One faculty member (and an alternate) is elected from the Dean's Advisory Council. Elections are held in the spring and completed by April, with no two members from the same unit.

The terms for these seven representatives are three years (staggered following the first election so that there will be continuity). The terms are renewable.

In addition, the Dean will appoint one representative each from SCAP and SPT. The Dean will also appoint an alternate from each of these committees. The terms for these two representatives are one year, renewable. These appointed members serve until their replacement is appointed.

The Dean is a voting member of the Committee.

The Dean and a faculty member elected by the Committee will serve as co-chairs.

NEW LANGUAGE

MEMBERSHIP

Four ordinary faculty members serve on this committee. One faculty representative (and one alternate) are elected from each division of the College (the Humanities, the Natural Sciences and the Social Sciences). One faculty member (and an alternate) is elected from the Dean's Advisory Council. Elections are held in the spring and completed by April, with no two members from the same unit.

Deleted: Seven

Deleted: Two

Deleted: s

Attachment #2: College Rank and Tenure Committee Motion

College Rank and Tenure Committee (CRTC)

MEMBERSHIP

The Committee shall consist of nine tenured faculty members, three elected from each division of the College. Alternates from each division will also be elected. All full-time tenured faculty members are eligible to be elected, except those holding administrative posts and persons serving on the University Rank and Tenure Committee (URTC). Only one member from any unit may serve on the Committee at a given time. Members shall serve staggered three-year terms. Faculty members will recuse themselves when the CRTC considers and discusses their promotion application.

NEW LANGUAGE

MEMBERSHIP

The Committee shall consist of nine tenured faculty members, three elected from each division of the College. Alternates from each division will also be elected. All full-time tenured faculty members are eligible to be elected, except those holding [upper](#) administrative posts ([Unit Leaders can serve in the CRTC](#)) and persons serving on the University Rank and Tenure Committee (URTC) [or the University Conciliation Committee](#). Only one member from any unit may serve on the Committee at a given time. Members shall serve staggered three-year terms. Faculty members will recuse themselves when the CRTC considers and discusses their promotion application.