

Humanities and Natural Sciences College Assembly
Thursday, March 19, 2015
Bobet Hall Room 332
12:30p.m. - 1:50p.m.

MINUTES

I. Call to Order

The assembly was called to order at 12:30p.m. by Dean Maria Calzada in Bobet Hall 332.

In attendance:

Biological Sciences – Rosalie Anderson, Letitia Beard, Patricia Dorn, Don Hauber, Craig Hood, Frank Jordan

Chemistry – Christine Heinecke, Lynn Koplitz, Amelia Neuberger, C.J. Stephenson, William Walkenhorst

Classical Studies – Connie Rodriguez, Karen Rosenbecker

English – Sarah Allison, John Biguenet, Hillary Eklund, Barbara Ewell, Laura Murphy, Chris Schaberg, John Sebastian, Tim Welsh

History – Sara Butler, Nicole Eggers, Mark Fernandez, Ashley Howard, David Moore, Justin Nystrom, Rian Thum

Languages and Cultures – Eileen Doll, Alice Kornovich, Rev. Peter Rogers

Mathematical Sciences – Patrick Corbin, Mike Kelly, Ralph Tucci

Philosophy – Jon Altschul, Joe Berendzen, Robert Brice, Mark Gossiaux, Leonard Kahn, Connie Mui, Jonathan Peterson

Physics -

Psychological Sciences - Brazier (by proxy/Lewis), Glenn Hymel, Lawrence Lewis, Chuck Nichols

Religious Studies – Judith Gruber, Ken Keulman, Adil Khan, Rev. Edward Vacek, Catherine Wessinger

Teacher Certification – Jane Chauvin

College of Humanities and Natural Sciences – Maria Calzada, Uriel Quesada

Student Representatives – Chris Backes, Emily Reynolds

II. Invocation

Dr. Judith Gruber of Religious Studies gave the invocation.

III. Approval of Minutes for February 26, 2015

There was a motion to approve the minutes of the February 26, 2015 meeting -- it was seconded, a vote was taken, and the minutes were approved with four abstentions.

Dean Calzada requested to change the order of the agenda and move to new business. Hearing no objections, Dean Calzada changed the order to new business.

IV. New Business

Motion: Approve the following Strategic Priorities for the College

Three Strategic Priorities

- **In the spirit of the Jesuit tradition, Loyola College will continue to innovate and develop programs that educate students through experiential-based learning and critical thinking.**
- **The Loyola College Dean will work with faculty to increase funding to support research, faculty/student collaborative scholarship, and creative teaching.**
- **Loyola College’s creative, productive, and committed faculty will take advantage of New Orleans and our new facilities in order to develop and support teaching, research, internships, and community engagement initiatives.**

The motion was seconded and a discussion commenced. Dean Calzada reminded the assembly that the name ‘Loyola College’ was just a placeholder at this time, and that the name for the new college would be resolved soon. There was also a discussion about the order of the strategic priorities.

Dean Calzada said she would entertain a motion to suspend the rules to be able to vote today on motions made at today's college assembly. The motion to suspend the rules was made and seconded. It passed with 38 votes in favor, 4 against and 1 abstention.

After more discussion about the definition of experiential-based learning, there was a motion to call the question. It was seconded and passed with 41 in favor, 4 against and 0 abstentions. Immediately following came the vote to accept the three strategic priorities. The motion passed with 37 votes in favor, 9 against and 0 abstentions.

V. Announcements

1. Dr. Connie Rodriguez announced that she sent an email to faculty about senate elections in late April. If you wish to nominate someone or self-nominate, please send Dr. Rodriguez an email with the names. She also said that if you are nominating someone, to please ask them first if they want to be nominated.
2. Dr. Rodriguez also announced an upcoming lecture, "Fort San Juan: Lost (1568) and Found (2013)" on Thursday, March 26th at 8:00 p.m. in the Whitney Bank Presentation Room, Thomas Hall.
3. Dr. Adil Khan urged faculty to tell their students about tonight's lecture, "Religious Faith and the Environment" at 7:00 p.m. in the St. Charles Room, Danna Center.
4. Dr. Joe Berendzen announced that the Philosophy Department will hold a workshop, "Philosophy and the Cognitive Sciences Workshop" on April 1st in the Carrollton Room in the Danna Center.

VI. Reports

1. Campus Security Authority - Dr. Lynn Koplitz (Attachment A)

Dr. Lynn Koplitz reported on the campus security authority emails that were sent to 213 faculty/staff. Dr. Koplitz said that she did not receive the email, nor did the dean, but it was sent to one of her junior faculty as well as her administrative assistant. It seems that this email was sent to advisors of student organizations. There was a discussion about how the handling of this compliance procedure is a poor reflection on the offices that it came from. Dr. Rodriguez said that she will bring this email to the senate, and will report back. Dean Calzada said that she will follow up on this with the Provost and the Council of Chairs, and will report back to the assembly.

2. Common Curriculum, Science Division - Dr. Lynn Koplitz (Attachment B)

Dr. Koplitz reported that the Division of Natural Sciences (Biological Sciences, Chemistry, Mathematical Sciences, Physics and Psychological Sciences) met last week to discuss the common curriculum proposal that Dr. John Sebastian brought forward at the last college assembly. They all agreed that students who are majors in the Division of Natural Sciences are overburdened and confused, as are their advisors, by the current HNS version of the common curriculum. The DNS supports the recent proposal, but with conditions, which were shared and discussed with the college assembly. Fr. Vacek expressed that he strongly objects to what, on first glance, seemed to be the various proposals given by the Division of Natural Science. Other faculty said that they are unhappy with the entire process and suggested another university wide committee to look at it. Dr. Koplitz said it is not appropriate for other divisions to say what is needed for our students. Dr. Hood expressed that we do support the overall concept to streamline. Dr. Doll said that we never all agreed on this, and Languages and Classical Studies have been virtually eliminated from the common curriculum. Dr. Gossiaux said that if you reject the common curriculum it raises the question, why should anyone come to Loyola when they could go anywhere else.

3. Open House – Dean Maria Calzada (Attachment C)

Dean Calzada reported on an email from Susan Oakes on the success of the Open House with approximately 750 people (350 students) attending, which is an 82% attendance rate and higher than previous years. HNS was the largest college represented at the event with 146 students attending.

4. Financial Equilibrium Committee Report - Dean Maria Calzada

Dean Calzada reported that the Presidential Advisory Committee had two meetings where there was a discussion on the expected budget shortfall for the next few years and possible ways to address it. Dr. Lapovsky was thankful to the Loyola community for the thoughtful and tremendous response to her request for ideas. She continues to tabulate the ideas and will share them with the PAC.

At the March 11th meeting there was a discussion on the formation of eight small task forces including at least one member from the group and possibly other people from the campus with special expertise. If you would like to suggest someone for a taskforce let Maria Calzada or Bill Walkenhorst know.

The proposed taskforces are:

1. Price of a Loyola education
2. Creative revenue generating ideas
3. Review of purchasing process
4. Utilities—conduct and audit of all utility utilization
5. Review of all contracts over \$25,000
6. Review of faculty workloads
7. Core curriculum
8. Overlapping/replication of services

There was a discussion about the taskforces and how they came about from some of the feedback from Dr. Lapovsky's email. There was also a request from the faculty for articles relating to Dr. Lapovsky's work. Her website is www.lapovsky.com. In addition, there was a request for the webpage where suggestions could be given to Dr. Lapovsky: <http://president.loyno.edu/suggestions>.

VII. Old Business

VIII. Move to Adjourn

A motion to adjourn was made and seconded.

Attachment A

From: "Clifton Stephenson" <CJS@loyno.edu>
Subject: Fwd: Response required from you mandated by Federal Law
Date: Mon, March 9, 2015 1:56 pm
To: "Lynn Koplitz" <koplitz@loyno.edu>

Begin forwarded message:

> From: Patrick Bailey <pbailey@loyno.edu>
> Subject: Response required from you mandated by Federal Law
> Date: March 9, 2015 1:35:33 PM CDT

> To: <rcbell@loyno.edu>, <dmoore@loyno.edu>, <kweber@loyno.edu>, <mgpuder@loyno.edu>, <lorio@loyno.edu>, <dciolino@loyno.edu>, <rdmatthe@loyno.edu>, <rdirmann@loyno.edu>, <alrubin@loyno.edu>, <aabourqu@loyno.edu>, <nelson@loyno.edu>, <apiacun@loyno.edu>, <abrocato@loyno.edu>, <awiltz@loyno.edu>, <afrancis@loyno.edu>, <alonzo@loyno.edu>, <bmoazami@loyno.edu>, <quigley@loyno.edu>, <charges@loyno.edu>, <bradley.charlesworth@gmail.com>, <cpgendus@loyno.edu>, <cdobson@zmail.loyno.edu>, <ccorprew@loyno.edu>, <cnichols@loyno.edu>, <schaberg@loyno.edu>, <cvanella@loyno.edu>, <cbolden@loyno.edu>, <cecernig@loyno.edu>, <clderis@loyno.edu>, <cscreen@loyno.edu>, <cwiseman@loyno.edu>, <leonhard@loyno.edu>, <mlpetty@loyno.edu>, <CJS@loyno.edu>, <cwilliam@loyno.edu>, <danieljdamico@gmail.com>, <dmintz@loyno.edu>, <dmarx@loyno.edu>, <dmain@loyno.edu>, <gruning@loyno.edu>, <dkhey@loyno.edu>, <dmyers@loyno.edu>, <dfinger@loyno.edu>, <dsnoveck@loyno.edu>, <hauber@loyno.edu>, <raanders@loyno.edu>, <ahkhan@loyno.edu>, <aalcazar@loyno.edu>, <rathomas@loyno.edu>, <crogers@loyno.edu>, <cebrahim@loyno.edu>, <dmain@loyno.edu>, <jeffreykrug@business.loyno.edu>, <kbarnett@loyno.edu>, <kjeskine@loyno.edu>, <mfrazier@loyno.edu>, <rathomas@loyno.edu>, <beard@loyno.edu>, <emcclell@loyno.edu>, <edomingu@loyno.edu>, <erika.baggs@gmail.com>, <zucker@loyno.edu>, <ekelly@loyno.edu>, <fgmassa@loyno.edu>, <weinberg@loyno.edu>, <gresham@loyno.edu>, <gussiejuawanda@yahoo.com>, <hceklund@loyno.edu>, <iszalai@loyno.edu>, <jvalbert@loyno.edu>, <jeffreykrug@business.loyno.edu>, <jeffrey@jeffreyory.com>, <boatrigh@loyno.edu>, <jblevins@loyno.edu>, <jlovett@loyno.edu>, <jrankin@loyno.edu>, <jbdeegan@loyno.edu>, <joyallen@loyno.edu>,

<saxton@loyno.edu>, <kbrotzman@loyno.edu>, <kweber@loyno.edu>, <kgaiennie@gmail.com>, <lqalexan@loyno.edu>, <lmurphy@loyno.edu>, <hugg@loyno.edu>, <Shoebboth@loyno.edu>, <lisacollins.loyno@gmail.com>, <lldrury@loyno.edu>, <lyle@loyno.edu>, <medina@loyno.edu>, <kondkar@loyno.edu>, <mmcbride@loyno.edu>, <algero@loyno.edu>, <mdgiusti@loyno.edu>, <nrvolz@loyno.edu>, <nicolecralston@gmail.com>, <cpgendus@loyno.edu>, <ralennox@loyno.edu>, <rgarda@loyno.edu>, <rareed@loyno.edu>, <verchick@loyno.edu>, <rwhite@loyno.edu>, <sduhe@loyno.edu>, <tbiswas@loyno.edu>, <aadagrad@loyno.edu>, <tawatss@loyno.edu>, <uquesada@loyno.edu>, <wporche@loyno.edu>, <wjfarge@loyno.edu>, <fok@loyno.edu>, <zrbracey@loyno.edu>, <maddie.webbe@gmail.com>, <tcford@loyno.edu>, <otgarcia@loyno.edu>, <jerichmo@loyno.edu>, <adamdewalt@rocketmail.com>, <eereynol@loyno.edu>, <crtringa@loyno.edu>, <ljteixei@loyno.edu>, <aabell@loyno.edu>, <kdbell@loyno.edu>, <tmai@loyno.edu>, <Imprasin@loyno.edu>, <anyoung@loyno.edu>, <amseidel@loyno.edu>, <aldeitle@loyno.edu>, <vmmorse@loyno.edu>, <pjreidy@loyno.edu>, <ambenavi@loyno.edu>, <anfussel@loyno.edu>, <nkdotiwa@loyno.edu>, <aaturner@loyno.edu>, <jrquadro@loyno.edu>, <ggsunyak@loyno.edu>, <lmoreno@loyno.edu>, <elmeeker@loyno.edu>, <kmbaird@loyno.edu>, <pjcalzadilla@gmail.com>, <kimberly.san@hotmail.edu>, <giboyer@loyno.edu>, <drgallo@loyno.edu>, <khlehman@loyno.edu>, <stornay2@gmail.com>, <lc_xavier4@hotmail.com>, <slgriffi@loyno.edu>, <ejunzalu@loyno.edu>, <cekeen@loyno.edu>, <bjbertie@loyno.edu>, <arstedma@loyno.edu>, <jwderush@loyno.edu>, <aarolle@loyno.edu>, <tarenche@loyno.edu>, <cacenten@loyno.edu>, <ndlabran@loyno.edu>, <gngalleg@loyno.edu>, <maketcha@loyno.edu>, <ajehazel@yahoo.edu>, <marobain@loyno.edu>, <alrossi@loyno.edu>, <gabbyb@snet.net>, <biesie@loyno.edu>, <nllangdo@loyno.edu>, <rmevans@loyno.edu>, <amoret1022@gmail.com>, <btsantos@loyno.edu>, <jplove@loyno.edu>, <moolause@loyno.edu>, <clslughe@loyno.edu>, <cnizegbu@loyno.edu>, <crtringa@loyno.edu>, <mcguillo@loyno.edu>, <mmfrazi2@loyno.edu>, <tcford@loyno.edu>, <cmrobert@loyno.edu>, <nmdaniel@loyno.edu>, <dmfranci@loyno.edu>, <jrquadro@loyno.edu>, <rhcoutts@loyno.edu>, <tjragas@loyno.edu>, <jpbock@loyno.edu>, <pjcalzad@loyno.edu>, <knstewar@loyno.edu>, <ecszklar@loyno.edu>, <ccasaw@loyno.edu>, <sjybarza@loyno.edu>, <kcshort@loyno.edu>, <faclemen@loyno.edu>, <alrogers@loyno.edu>, <ljdieckh@loyno.edu>, <cabackes@loyno.edu>, <cannella@loyno.edu>, <cnstalla@loyno.edu>, <jabyrd@loyno.edu>, <memaggio@loyno.edu>, <jpfuller@loyno.edu>, <sdtilly@loyno.edu>, <cjburke@loyno.edu>, <dziak@loyno.edu>, <kweber@loyno.edu>, <hmmalvea@loyno.edu>, <jpcastil@loyno.edu>, <ghgroven@loyno.edu>, <cmmorale@loyno.edu>, <etwalsh@loyno.edu>, <kmaugust@loyno.edu>, <aboyle@loyno.edu>, <crice@loyno.edu>, <amtorry@loyno.edu>, <cannella@loyno.edu>, <ftosca@loyno.edu>, <blwillia@loyno.edu>, <kcshort@loyno.edu>, <bcbuckel@loyno.edu>

>

> To: All CSAs

>

> From: Patrick X Bailey, Ross Mathews and Arlene McCarthy, University Police, Human Resources and General Counsel

> Date: March 6, 2015

> Re: Response required from you mandated by federal law

>

> Did you know that by federal law you are a Loyola University Campus Security Authority (CSA)?

>

> CSA - What does that mean? It doesn't mean that this email was sent to you in error because you do not work for Public Safety/University Police. So please do not delete this email and read on.

>

> Loyola University, through its Police Department, is required by federal law (CLERY) to report "statistics concerning the occurrence of certain criminal offenses reported to the university police or any official of the institution who has "significant responsibility for student and campus activities". Your position has been identified by Federal Law and Loyola University as a "Campus Security Authority".

>

> What is a Campus Security Authority (CSA) and why are you considered one? The definition of "Campus Security Authority", according the federal law, is as follows: "An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings". For example, a dean of students and other staff including students who oversee student housing, a student center, or student extra-curricular activities, have significant responsibility for student and campus activities. Similarly, a director/asst. director of athletics, team coaches including volunteers, staff who monitor entrances into

Loyola's facilities and faculty advisors to student groups also have significant responsibility for student and campus activities. A single teaching faculty member is unlikely to have significant responsibility for student and campus activities, except when serving as an advisor to a student group. A physician in a campus health center or a counselor in a counseling center whose only responsibility is to provide care to students are unlikely to have significant responsibility for student and campus activities. Also, clerical staff are unlikely to have significant responsibility for student and campus activities. A CSA does not have to be a paid employee.

>

> Ok, now that you know that you are a Campus Security Authority (CSA) what do you have to do?

>

> #1 The first thing you need to do is to complete annual training in compliance with federal law and mandated by Loyola University who receives federal funding. "All CSAs must receive and complete annual training in the duties, responsibilities and definitions that make up this law." All public and private institutions of higher education who receive federal funding are subject to serious penalties for noncompliance. A short video training along with a pre/post test is available by clicking on the CSA link below. This link will bring you to the CSA information page where the video can be accessed as you scroll down that page. All CSAs must complete this training by March 13, 2015. This video training should take you approximately 14 minutes to complete. It will explain further what you need to report as a CSA and to whom.

>

> After you complete the video training you will click on the submit button. Your completion will then be electronically verified and documented as being in compliance. Verification and noncompliance will be available to your supervisor, Human Resources and General Counsel. Next year you will again be reminded to complete the mandatory training and CSA report.

>

> #2 University police (LUPD) and all CSAs are required to report certain offenses that are reported to you and have occurred on campus, in residence facilities, in non-campus property and on public property. You must complete the attached Reporting Forms whether a crime was reported to you or not in the 2014 calendar year.

>

> The locations (Clery geography) and specific offenses (Clery crimes) are listed in your video training and defined on the CSA web page (access link below). The CSA reporting form is easy to complete. There is an attached pdf reporting form with instructions on the CSA home page link below.

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> If no crimes were reported to you, please fill out the top section only. If any of the crimes listed and defined in the attached charts were reported to you in the calendar year 2014, please complete the appropriate sections of the chart. If you don't know whether the crime was already reported to the Loyola University Police Department (LUPD), please complete the attached form anyway and return it. All forms must be completed and returned no later than 4:45pm on Friday March 13, 2015. It would be very helpful if you could provide the date and the location of the incident. If you don't know the date it occurred, give the date or timeframe when it was reported to you. If you don't know the exact location, provide as much information as you have, i.e. occurred in a residence hall, an academic building, on campus or whatever you know that will help university police properly classify the crime. In addition, a brief description of the incident is needed so that it can be classified appropriately in accordance with the crime definitions published by the Federal Bureau of Investigations Uniform Crime Reporting (UCR) program and the National Incident Based Reporting System (NIBRS). As a CSA you are not required to investigate any crime that was reported to you. However, you do need to report it.

>

> Crime reports made to anyone who is defined as a Campus Security Authority should not wait to report that incident to LUPD. If any of the listed Clery crimes are reported to you at any time please call LUPD at (504)865-3434 and complete the attached form and submit it by scanned copy and email it to CSA@loyno.edu or via campus mail to LUPD—CSA Box 178. In addition, the university has a responsibility to notify the campus community about any crimes, not just Clery crimes, that are serious or pose an ongoing threat and as such, Campus Security Authorities are obligated by law to report crimes immediately to LUPD. LUPD will determine whether an ongoing threat exists.

>

> Both the training and the Reporting Form must be completed. It is not optional. Again, you should complete this training and return the CSA Reporting form by Friday, March 13, 2015.

>
> Access the training video and Reporting Form here <http://finance.loyno.edu/police/CSA>
>
> Thank you for your assistance in complying with this federal law. If you have any questions about this request or you would like to discuss the specifics about an incident, please feel free to contact Chief Bailey at 504-865-3190 or pbailey@loyno.edu or Captain Pinac at 504-865-3565 or pinac@loyno.edu.
>

CJ Stephenson Ph.D.
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Attachment B

Statement from the Division of Natural Sciences (DNS) **Responding to Proposed Revision of the Common Curriculum**

DNS met Th 3/12/15 to discuss the recent proposal put forward at the College Assembly by John Sebastian with respect to revising Common Curriculum requirements. Attendees agreed to draft a statement to share appropriately. Numerous issues were discussed. We agreed that students who are majors in DNS are overburdened and confused, as are their advisors, by the current College of HNS version of the Common Curriculum and that DNS supports the proposal with some conditions. A summary was submitted to Dean Calzada on Sunday, 3/15/15. She requested that the statement be shared with the Assembly today, Thursday, 3/19/15.

Therefore, we put forward the following:

- (1) The Division of Natural Sciences (DNS) supports a streamlined, simplified Common Curriculum that all majors at the university can have truly in common (explicit reduction from 51 to 39 credit hours across the university).
- (2) DNS recommends that departments attach any additional courses they want to require of their majors as adjunct courses in that section of their DPCLs. This approach has worked very well in DNS.
- (3) In keeping with the experiential learning objectives stated in the university and college plans, DNS recommends that coursework such as science labs and field courses, computer programming, and statistics be explicitly included as possible choices in the 39 credit hour total Common Curriculum for all students, perhaps as First Year Seminars, Requirements Across the Curriculum (or their equivalent), or as Foundation or Knowledge Courses.
- (4) DNS recommends that Investigating Nature be included as a Foundation Course that uses a multidisciplinary and experiential approach to teach students how natural and social scientists construct new knowledge about the world.
- (5) DNS recommends that the proposed “Natural Science” and “Social Science” Knowledge requirements be combined into a single “Science” requirement to be fulfilled by approved Science in Context courses taught by DNS or the Division of Social Sciences.

Edited and submitted to the College Assembly by Lynn Koplitz, Chairperson of Chemistry, on behalf of the Division of Natural Sciences, March 19, 2015.

Attachment C

Letter from Susan Oakes on Open House

Hi Maria,

We had a successful President's Open House with approximately 750 people (300 students) attending - this represents an over 82% attendance rate, significantly higher than previous years. Our Honors Experience had 100% attendance with 22 students and their families. The email that was to HUNS students prior to POH encouraging them to attend the sessions and visit the tables had a 85.6% open rate with 20% of the students clicking on one of the links within the email. HUNS was the largest college represented at the event with 146 students attending POH (11 also went to Honors Experience). The largest numbers coming from Psychology, Biology and English. The preliminary survey results are very favorable for presentations with 90% rating the sessions as "excellent " or "good." Overall, currently 89% of those completing the survey indicate that their opinion of Loyola was positively influenced by attending the event.

Enrollment is trending positively, currently we have over 100 first- year deposits, an increase over this time last year. While these are good indicators, running a deeper analysis on the deposit numbers wouldn't yield any significant results because the overall number is still too low. However, following the Easter holiday, we should be able to begin running a major- based analysis on deposit numbers. Currently, we've admitted approximately 1372 students with HUNS majors.

We have several HUNS admitted student-calling efforts in queue.

Environmental Science (Eric Hardy) has a list, and Political Science as well. John in English requested one [yesterday](#) that we will have ready later this week. If anyone else would like to undertake a calling effort, please have them reach out to me. I know Biology has mentioned it and we would love to have them do the same thing as last year and use our facilities if they would like to. The department letters that we've refreshed are planned to go as emails over the holiday break.

Hopefully this is helpful, please let me know if you need any additional information!

Best,
Susan

Susan O'Neil Oakes
Director of Admissions | Office of Admissions