

College of Arts and Sciences College Assembly
Thursday, August 18, 2016
Nunemaker Auditorium
11:00 a.m. – 12:30 p.m.

MINUTES

I. Call to Order

The assembly was called to order at 11:00 a.m. by Dean Maria Calzada in Nunemaker Auditorium.

In Attendance:

Biological Sciences – Rosalie Anderson, Tish Beard, Anthony Bucolo, Don Hauber (Proxy for Patricia Dorn), Aimee Thomas
Chemistry and Biochemistry – Hailey Clancy, Anna Duggar, Christine Heinecke, Amelia Neuberger, CJ Stephenson, Joelle Underwood, Bill Walkenhorst
Classical Studies –Karen Rosenbecker
Criminology and Justice – Christian Bolden, Bethany Brown, Kelly Frailing, Rae Taylor, William Thornton
English –Kate Adams, Sarah Allison, John Biguenet, Barbara Ewell, Daniel Mintz, Laura Murphy, Tim Welsh
History –Nicole Eggers, Mark Fernandez, Eric Hardy, Ashley Howard, David Moore, Justin Nystrom, Sanjog Rupakheti, Rian Thum
Jesuit Social Research Institute – Fred Kammer, S.J., Nicholas Mitchell, Susan Weishar
Languages and Cultures – Jean Brager, Isabel Durocher, Nathan Henne, Alice Kornovich, Lisbeth Philip, Chad Rice, Josefa Salmon, Naomi Yavneh
Mass Communication – Sonya Duhe, Kathryn Collins, David Myers, Leslie Parr, Cathy Rogers, Bob Thomas, Robert Racine, Laura Jayne
Mathematical Sciences – Patrick Corbin, Mike Kelly, Scott McDermott, Jeremy Thibodeaux, Ralph Tucci, Karen Villarreal
Philosophy –Joe Berendzen, Leonard Kahn, Patrick Leland, Connie Mui
Physics – Armin Kargol, Martin McHugh, Val Rousseau
Political Science – Natasha Bingham, Sean Cain, Young Soo Kim, Roger White
Psychological Sciences – Elin Grissom, Glenn Hymel, Tuan Lam, Enrique Varela, Kate Yurgil, Suzanne Ledet-Yuspeh, Evan Zucker
Religious Studies – Terri Bednarz, Bob Gnuse, Elizabeth Goodine, Adil Khan, Edward Vacek, S.J.
Sociology – Marcus Kondkar, Carol Ann MacGregor, Angel Parham, Jaita Talukdar, Lydia Voigt
Teacher Education – Glenda Hembree
College of Arts and Sciences Dean’s Office – Maria Calzada, Uriel Quesada, Sara Clark, Daniel McBride, Gail Reynolds

Dean Calzada welcomed everyone to the first College Assembly of the new College of Arts and Sciences.

II. Invocation

Fr. Fred Kammer, S.J. gave the invocation.

III. Approval of Minutes

There was a motion to approve the minutes of the April 21, 2016 meeting; it was seconded, a vote was taken and the minutes were approved.

IV. Announcements

Dean Calzada announced that Dr. Erin Dupuis and her husband Josh welcomed a new baby boy, Joshua.

Dean Calzada said that at convocation she did not introduce the new faculty and staff at the Jesuit Social Research Institute (JSRI). They are: Nicholas Mitchell, Ph.D., Fellow with rank of Assistant Professor, and Katherine O’Dowd, Administrative Assistant.

Dr. Roger White announced that if students need accommodations, they should be referred to Richelle Voelker in the Office of Disability Services. This will protect faculty from lawsuits, and also protects the students. Even if they need additional accommodations, send them to the ODS. Do not negotiate accommodations with students. Accommodate students as per the ODS instructions.

Dr. Ashley Howard announced that the Loyola United for Racial Justice Week would be September 12 – 18th. There will be mini-seminars featuring faculty and staff discussing racial justice on Thursday, Sept. 15th. She encouraged faculty to be pro-active and include racial justice topics in their semester work. She said that if anyone needed suggestions on how to include these issues in their curriculum to please contact her.

V. New Business

1.) MOTION 1: To suspend the rules for the purpose of voting to approve the Handbook of the College of Arts and Sciences and for committee elections.

The motion was moved and seconded; there was a vote and the motion passed.

2.) MOTION 2: To approve the Handbook of the College of Arts and Sciences (the Handbook) for a year. The Handbook will be amended as needed throughout the 2016 – 2017 academic year and re-approved at the second College of Arts and Sciences Assembly of the 2017 – 2018 academic year.

The motion was moved and seconded; there was a vote and the motion passed.

3.) Confirmation of Parliamentarian

Dean Calzada said that one of her duties is to present the Parliamentarian to the assembly. Dr. Karen Rosenbecker has agreed to be the Parliamentarian, however, if anyone else would like to do the job, please say so. And, if there are no objections, Karen would continue to be the Parliamentarian. Hearing no objections, Dean Calzada announced that Dr. Rosenbecker would be the Parliamentarian. Dr. Rosenbecker then presented to the assembly the edition of Robert's Rules of Order that will be used.

4.) Committee Endorsements/Elections

Dean Calzada said that the College Elections Committee consists of one representative from each of the divisions: Humanities, Natural Sciences and Social Sciences. She said that Dr. C.J. Stephenson from Chemistry and Biochemistry served on the HNS Elections Committee and was elected to serve through Spring of 2018. Dr. Stephenson is willing to serve out his term in CAS representing the Natural Sciences. She then asked the Natural Sciences division to endorse him. There was a vote and Dr. Stephenson was re-elected. Dr. Stephenson then came to the podium and said that some elections would be done in the College Assembly and some would be done by Survey Monkey. He then ran the following elections:

a.) College Elections Committee:

- Nominated Humanities Faculty: Judith Gruber, Adil Khan and Sanjog Rupakheti. A vote was taken and Sanjog Rupakheti was elected.
- Nominated Social Sciences Faculty: Sean Cain, Kelly Frailing and Christian Bolden. A vote was taken and Sean Cain was elected.

b.) College Planning Team:

- There was a vote to endorse the Humanities representation to the CPT: Jonathan Peterson, Rian Thum and alternate Terri Bednarz. All were endorsed.
- There was a vote to endorse the Natural Sciences representation to the CPT: Armin Kargol, Rosalie Anderson and alternate Craig Hood. All were endorsed.
- Nominated Social Sciences Faculty: Young Soo Kim, Cathy Rogers and one more ordinary faculty member needed because two representatives and an alternate are needed. Leslie Parr then nominated herself as the alternate. With no objections, Young Soo Kim and Cathy Rogers will be the CPT reps and Leslie Parr the alternate.

c.) Standing Council for Academic Planning:

- One member is needed from each division plus an at-large member. Since the current members happen to be from each division, there was a vote to endorse their membership. All were endorsed - Natural Sciences Division: Frank Jordan; Humanities Division: Connie Mui; Social Sciences Division: Sonya Duhe. The at-large member will be elected using Survey Monkey. Send nominations to election@loyno.edu.

d.) Strategic Planning Team:

- Current members from our College needing endorsement: Hillary Eklund and alternate Ed Vacek. The assembly voted and endorsed this membership.

Dr. Stephenson and Dean Calzada said that representation would be needed for CRTC, and the Elections Committee would hold the elections using Survey Monkey. Also, the University Conciliation Committee election will take place at the September College Assembly. Nominations for these committees should be sent to election@loyno.edu. The University Rank and Tenure Committee representation now is by division. The distribution of members from last year is not by division. Therefore, the Elections Committee will hold elections for this committee after the CRTC elections.

e.) **Dr. Stephenson's Motion: Clicker elections for committees at College Assembly will take place right after Announcements.** The motion was seconded and will be voted on at the next College Assembly.

5.) Discussion on Enrollment

A discussion ensued related to enrollment and budgets. The faculty present requested that the Dean invite Enrollment Management Vice President, Roberta Kaskel, to attend the September CAS College Assembly. In particular, they asked that Ms. Kaskel come with a presentation/handout delineating the following items:

- Enrollment over the last five years (both first year students, transfer students and total undergraduate enrollment).
- Net tuition revenue over the last five years
- Discount rate over the last five years
- Discount rate for student athletes

Additional items of concern to be addressed by Ms. Kaskel:

- The faculty would like a report on the overall recruitment/enrollment plan for Loyola, including how the university would respond to unforeseen issues (like the TOPS funding issue that bubbled up last academic year)
- Faculty would like a report on the status of the tuition pricing study
- Faculty would like to strongly suggest that we implement immediately a promise to first year students that their tuition will not increase over the four years they are at Loyola. Some called this the "Wolfpack Promise."
- Faculty would like to have more contact with prospective students and to help with recruitment.

VI. Move to Adjourn

A motion to adjourn was made and seconded. The assembly then posed for a group picture in their College of Awesome t-shirts.