

Associate Deans Council

December 6, 2018

Meeting Minutes

PRESENT: Joe Berendzen, Armin Kargol, Kathy Gros, John Levendis, Carmen Balthazaar, Michael Rachal, Paul Buehler, Dr. Corina Todoran, Tharren Poplion, Mary Algero,

OLD BUSINESS

1. Approval of minutes from Nov. 8, 2018
 - a. Minutes approved without objection.
2. Chair's Report:
 - a. status of proposals approved by ADC: everything has been approved & ready to copy into the 2019 Bulletin.
 - i. Academic Actions policy: if you fall into probation, you have to follow up probationary session with a 2.3 semester GPA. Letters will instruct students to follow up with Financial Aid, academic actions are an academic status.
 - ii. Grade Appeal policy
 - iii. Math Placement policy - final draft circulated. ALEKS will no longer be used.
 1. Will need to be replaced in all DPCL's.
 2. Who else needs to be notified that this is a new policy?
 - a. Admissions, New Student Orientation, all Advisors listserv
 3. Impact: will remove New Student Orientation need to conduct Math Placement.
 4. Stephen Lousteau looking for a way to get Math scores added to U-Achieve.
 5. Policy in effect immediately. Need to let advisors know in case some students still need to take ALEKS.
 6. There is some discussion regarding MATH A092.
 - iv. Credit Hour policy - approved, but where does this live? Important for online students as well. Kargol will send the policy to Dr. Carol Ann MacGregor and Desiree Rodriguez, possibly to publish on Academic Affairs Policies & Procedures website.
 1. Will also coordinate with Dr. Ryan to develop the credit hour assessment activity and phase-in plan.
 - b. Academic Integrity policy
 - i. Tabling edits to this policy.
 - ii. Have been engaged with this policy for years. Not sure who should manage this policy.

NEW BUSINESS

1. Introduction of Online Student Success Coordinator, Dr. Corina Todoran (Paul Buehler)

- a. Interest in ADC involves policies, especially regarding online students.
 - b. Will be important to have someone who knows what the policies for online students should actually be.
 - c. First focus is on retention and understanding student experience with online.
 - d. Should Dr. Todoran be a regular attendee at ADC? Yes.
2. Discussion of Administrative Withdrawal policy (Armin Kargol)
- a. Students are ceasing to go to class in order to initiate Faculty Initiated Withdrawal.
 - b. Will need to set some guidelines that faculty can use in determining appropriateness and set a deadline for early admin withdrawals and medical excused absences.
 - c. Propose an amendment to the policy: Faculty Initiated Withdrawals can take place up until the last day to Withdraw.