

**College of Arts and Sciences
Dean's Advisory Council Meeting – Bobet 202
May 7, 2018 • 3:30 p.m. - 5:00 p.m.**

MINUTES

Call to Order

Interim Dean Uriel Quesada called the meeting to order at 3:30 p.m.

Attended: Terri Bednarz, Joe Berendzen, John Biguenet, Eileen Doll, Phil Dynia, Don Hauber, Craig Hood, Armin Kargol, Marcus Kondkar, David Moore, Martin McHugh, Uriel Quesada, Karen Rosenbecker, Rae Taylor, Ralph Tucci, Bill Walkenhorst

Also Attended: Dr. Maria Calzada -Interim Provost & V.P. Academic Affairs

I. Minutes Approval - April 9, 2018

The minutes of April 9, 2018 were approved with two abstentions.

II. Calendar

- May 11 - CAS Honors Convocation, 11:00 a.m. Roussell Hall
- May 11 - Baccalaureate Mass
- May 12 - Commencement
- May 14 - Deadline for posting grades - midnight. Dean Quesada urged everyone to post grades so that we can issue probation, dismissal and suspension letters by the end of that week. If anyone has questions about students, grades or incompletes, they should call the dean's office.
- May 25 - University Bulletin - Dean Quesada said that an email was sent regarding any changes chairs may have to the bulletin. The closing date for the bulletin is May 25th. All information should be sent to Daniel McBride or Sara Clark as soon as possible.

III. Summer Orientation

Dean Quesada said that there will be several changes to orientation. There will be five orientations instead of three in order to have smaller groups of students. The dates are June 10-12, June 17-19, June 24-26, June 27-29 and August 13 -15. Missy Hernandez is requesting a meeting with each department to see how they are registering students.

IV. New Student Policies

Dean Quesada said the new student policies have been approved by the deans and the provost, and will be in the next bulletin.

- 1.) [Minimum Attendance](#)
- 2.) ["Incomplete" Grade Policy](#)
- 3.) [Academic Amnesty and Academic Forgiveness](#)

V. Interim Provost & V.P. Academic Affairs - Dr. Maria Calzada

Dr. Calzada spoke about the budget concerns of the university and plans to address the issues which include Magis 2. She said there will be more cuts, and the Board will have to approve any changes.

After a brief discussion, Dean Quesada said that he would organize a meeting with the unit leaders to discuss changes to stipends and course releases.

The meeting was adjourned at 5:00 p.m.