

College of Arts and Sciences
Dean's Advisory Council Meeting – Bobet 202
April 9, 2018 • 3:30 p.m. - 5:00 p.m.

MINUTES

Call to Order

Dean Maria Calzada called the meeting to order at 3:30 p.m.

Attended: Terri Bednarz, Joe Berendzen, John Biguenet, Maria Calzada, Eileen Doll, Erin Dupuis, Phil Dynia, Don Hauber, Armin Kargol, Marcus Kondkar, David Moore, Uriel Quesada, Rae Taylor (and Kelly Frailing), Bill Walkenhorst

Also Attended: Dr. Missy Hernandez, Dr. David Borofsky

Dean Calzada introduced Dr. Kelly Frailing from the Department of Criminology and Justice and said that she will be acting chair in the fall semester while Dr. Taylor is on leave.

I. Minutes Approval - February 5, 2018

The minutes of February 5, 2018 were approved.

II. Calendar

- April 16 - Summer/Fall 2018 registration begins
- April 19 - College Assembly, 12:30 p.m., Bobet 332
- April 21 - President's Open House - Dr. Quesada said to contact him with anything you may need. Drs. Hauber and Walkenhorst requested that all the natural sciences sessions be on the same floor.
- May 11 - CAS Honors Convocation, 11:00 a.m., Roussel Hall
- May 11 - Baccalaureate Mass
- May 12 - Commencement

III. Program Listing for Common App

Dean Calzada showed the current CAS programs in the common app and said that they are confusing. She made some changes and said that she would send it back to the unit leaders to look over.

- [Current CAS Programs in the Common App](#)
- [Draft CAS Programs in the Common App for Fall 2018](#)

IV. Student Learning Outcomes

Dean Calzada said that we have not looked at our learning outcomes since AY 2013-2014. Dr. Brad Petitfils said that if we go on probation, SACS will create a visiting committee, and they can come and look at our records. She said that she would like all departments to go over their learning outcomes and report back to me if they are OK. We should update these to show SACS that we are current with our learning outcomes. Dean Calzada said that she would send the student outcomes to everyone - [Student Learning Outcomes AY 2013-2014](#)

V. Faculty Evaluation Discussion

Dean Calzada said that faculty evaluation changes should take place, but that we should wait to see what guidance we have from looking at the learning outcomes. We already have a process, but it is not perfect. We do, however, want to show SACS that we do evaluations every year.

VI. Advising - Dr. Missy Hernandez, Director of Academic Advising

Dr. Hernandez introduced herself to the unit leaders and said that she would be working closely and meeting with them on plans to help students succeed. She said she has 3 advisors in the Student Success Center who will serve as liaisons for each college, and she would handle General Studies students. Dr. Hernandez said that faculty will be involved as mentors and listed as the second advisor for first year students. Faculty mentors will be focused on helping students with their programs, career options, and professional development. She said that her office will be monitoring students all summer to make sure they have a schedule before orientation.

Dean Calzada said that she would invite Dr. Hernandez to come back to the Dean's Advisory Council.

VII. Dr. David Borofsky - Interim Provost and Vice President for Academic Affairs

Dr. Borofsky said that he just came from a budget meeting and suggested that there may be more changes coming in order to get a balanced budget. These changes might include cutting stipends, everyone teaching 3/3, including chairs, and the loss of some extraordinary faculty. There was a discussion about these issues, and Dean Calzada said that everyone should do what they can to help Dr. Borofsky.

The meeting was adjourned at 5:00 p.m.