

College of Arts and Sciences
Dean's Advisory Council Meeting – Bobet 202
May 8, 2017 • 3:30 p.m. - 5:00 p.m.

MINUTES

Call to Order

Dean Maria Calzada called the meeting to order at 3:30 p.m.

Attended: Terri Bednarz, Joe Berendzen, John Biguenet, Maria Calzada, Eileen Doll, Erin Dupuis, Phil Dynia, Don Hauber, Craig Hood, Armin Kargol, Marcus Kondkar, David Moore, Leslie Parr for Sonya Duhe, Uriel Quesada, Connie Rodriguez, Rae Taylor, Ralph Tucci, Bill Walkenhorst

I. Approval of Minutes – April 3, 2017

The minutes of April 3, 2017 were approved with no abstentions.

II. Calendar

- **May 9** - Departmental in-depth program reviews - done now through the annual report. Brad Petitfils will contact you later this month. Annual reports due August 31st.
- **May 12** - CAS Honors Convocation, 11:00 a.m., Roussel Hall - Reception follows
- **May 12** - University Baccalaureate Mass, 4:00 p.m., Sports Complex
- **May 13** - Commencement
- **May 15** - Deadline for posting undergraduate and graduate student grades-midnight
- **June 20, 23, 27** and **August 16** - Summer Orientations involving academic advising component

III. Fall Enrollment Discussion

Dean Calzada said that there are now 761 deposits, but the discount rate is higher than it was last year. She said we should try to be very efficient at course offerings and course caps.

Associate Dean Quesada said that he is working with Liz Rainey to make sure all current students are registered. Ms. Rainey will send text messages to sophomores, juniors and seniors who have not registered.

IV. Summer Advising/Registration/Orientation

Dr. Quesada said that there is a summer advising plan which include students receiving a questionnaire. He said that next week unit leaders will get the first batch of questionnaires. May 24th is the official date and departments will have plenty of time to register students before the first orientation and be able to interact with the students.

Dr. Quesada said that he will receive an update this week from the book store on book requests. He said to please let him know if there is no book choice.

V. Magis Project

Dean Calzada led a discussion regarding The Magis Project and academic enhancements. Some ideas being discussed in work streams include J-term, summer programs, targeted buyouts, and online education.

The meeting was adjourned at 5:00 p.m.