

College of Arts and Sciences
Dean's Advisory Council Meeting – Bobet 202
January 9, 2017 • 3:30 p.m. – 5:00 p.m.

MINUTES

Call to Order

Dean Maria Calzada called the meeting to order at 3:30 p.m.

Attended: Terri Bednarz, Joe Berendzen, John Biguenet, Maria Calzada, Sonya Duhe, Erin Dupuis, Don Hauber, Craig Hood, Armin Kargol, Marcus Kondkar, Alice Kornovich (for Eileen Doll), David Moore, Uriel Quesada, Connie Rodriguez, Rae Taylor, Ralph Tucci, Bill Walkenhorst, Roger White (for Phil Dynia)

I. Approval of Minutes

The minutes of December 5, 2016 were approved with no abstentions.

II. Calendar

- January 23 – Faculty evaluations from unit leaders due in dean's office
- January 23 – Unit leaders submit contract renewal recommendations for reappointment/non-reappointment for second round of 2nd year of service faculty to dean
- February 6 – Faculty undergoing pre-tenure review to submit materials to chair
- March 6 – Unit leaders submit pre-tenure faculty evaluations

III. Announcements

Dr. Rodriguez announced two Classical Studies lectures on February 1st and March 28th at 8:00 p.m. in the Whitney Bank Presentation Room.

Dr. Hood reminded everyone about the Environmental Roundtables, and the Josh Fox documentary on the environment in the Trump era on February 10th at 7:00 p.m. in Nunemaker Auditorium.

Dr. Armin Kargol announced the new Biophysics Pre-Health major replacing the previous Pre-Health major in Physics.

Dr. Sonya Duhe announced the new Visual Communication track in The School of Mass Communication.

Dean Calzada announced that Edouard Crago, Pre-Health Advisor, and formerly with The Student Success Center, would now be working out of the CAS dean's office. Associate Dean Uriel Quesada said that Mr. Crago will be providing services to Pre-Health students and working with faculty associated with Pre-Health programs.

IV. Handbook Revision on Due Date of Faculty Evaluations

Dean Calzada said that as per our faculty handbook, revisions are presented to DAC and then to the college assembly for approval. In December, we discovered the faculty handbook needed a change regarding the due date for evaluations. Maria presented the attached proposal, and hearing no objections, said this would be sent to the college assembly for approval.

V. Other

Dean Calzada presented the following motion, and it was approved with one abstention:

Motion: The Dean's Advisory Council recommends the elimination of all work-groups of the Loyola Core.

After an Executive Session, the meeting was adjourned.

Attachment:

Proposed change, page 35 of the CAS College Faculty Handbook, on full-time faculty evaluations:

Original language:

Unit Leaders submit the evaluations to the Dean with vitae updates and optional self-evaluations, together with the faculty members' response (if applicable), for the Dean's approval by January 15.

Proposed language:

Unit Leaders submit the evaluations to the Dean with vitae updates and optional self-evaluations, together with the faculty members' response (if applicable), for the Dean's approval in January.
Consult the College Administrative Calendar for exact due date.

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