



Consortium-Cross Enrollment Request

Fall and Spring Terms ONLY

X by the school:	Tulane		Dillard		Notre Dame		Xavier	
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Undergraduate degree seeking students may enroll in a maximum of 6 credit hours of undergraduate courses per semester (8 hours if labs are required) at one of the Consortium universities. Students must be in good standing and must be enrolled in a minimum of 9 semester hours at Loyola. Students will only pay tuition to Loyola only*. Students who are interested in music performance or music industry courses must receive prior permission from the respective departments. **Cross-registration opportunities are contingent upon course offerings and capacity in courses not available to students at their home institution.**

* When applicable, lab or other course fees must be paid to host university.

- ❖ Students must obtain the approval of their advisor or department chair AND their CAS College Advisor (Clark, Crago, or DiMaggio (see lower right, below). NOTE: ROTC and for Marching Band can go directly to the College-level contact.
- ❖ Students must first register for their course(s) in Loyola’s Registrar’s office (Thomas Hall 204). Students must then complete their registration in the Registrar’s Office of the host university. If the course is not available, please return to the Office of Student Records and drop the course from your Loyola schedule.
- ❖ If during the semester, you withdraw from the class, it is your responsibility to withdraw from the class at the host university as well as from Loyola.

Name	CWID	Term
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I have read and understand the above policies & procedures:

_____ Student’s signature and date

Course #	Course Title	Credit Hours	Loyola Equivalent if known or requirement to fulfill	Approval of Advisor or Chair*	CAS Dean’s office approval by student’s last name: A-J, Sara Clark K-Z, Edouard Crago ALL CAS Honors: Christina DiMaggio

Registrar’s Office & Date

NOTES:

*Please remember to check the availability of this course at Loyola before approval.