Annual College of Arts and Sciences
2018 Excellence in Teaching Award

Deadline for Nominations and Complete Packets: April 6, 2018
Please email nominations to
Diane Riehlmann – riehlman@loyno.edu

Nominations are requested from individual students, alumni, faculty members, student organizations and department chairs/unit leaders for the annual College of Arts and Sciences Excellence in Teaching Award. This award is given to a person recognized as having achieved a high standard of excellence in the classroom. Letters of nomination should elaborate on the strong teaching qualities possessed by the nominee. **All current CAS full-time faculty members are eligible for nomination, with the exception of the faculty members on the CAS Awards Committee and faculty members who have previously received this award.**

The award will be presented at the CAS Honors Convocation, May 11, 2018. The winner will be notified by April 27, 2018. **Winner will receive $1,000.**

NOMINATION/AWARD CRITERIA:

1. Required material for each category shall include:
    a. Curriculum Vitae (CV)
        i. one syllabus from a course actually taught at Loyola may optionally be attached to the CV.
2. Optional materials
    a. One letter of support from the principle nominator
    b. One letter from the nominee explaining qualifications for the award
    c. One letter of support from a colleague (may have multiple signers)
    d. One letter of support from a student (may have multiple signers)
3. Letters of support shall be no longer than 250 words.
4. In selecting winners, the committee will give priority to faculty achievements of the last three years.

- **No members of the Faculty Excellence Award Committee may nominate or write letters of support**
- **Additional materials or letters will not be considered**

Faculty members serving on the Faculty Excellence Awards Committee in Teaching are Dr. Leonard Kahn, Dr. Michael Kelly, Dr. Kelly Frailing, Dr. Leslie Parr, Dr. Kate Adams and two DSAC representatives.

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