

Annual College of Arts and Sciences 2018 Excellence in Advising Award

Deadline for Nominations and Complete Packets: April 6, 2018

**Please email nominations to
Diane Riehlmann – riehlman@loyno.edu**

Nominations are requested from individual students, alumni, faculty members, student organizations and department chairs/unit leaders for the Annual College of Arts and Sciences Excellence in Advising Award. This award is granted to faculty who are identified by students and colleagues as especially committed to the advising of students. This award also recognizes the importance and value of the advising process at Loyola. It is granted to someone who has established a reputation and record of clear distinction to serving the needs of students. **All current CAS full-time faculty members are eligible for nomination, with the exception of the faculty members on the CAS Awards Committee and faculty members who have previously received this award.**

The award will be presented at the CAS Honors Convocation, May 11, 2018. The winner will be notified by April 27, 2018. **Winner will receive \$1,000.**

NOMINATION/AWARD CRITERIA:

1. Required material for each category shall include:
 - a. Curriculum Vitae (CV)
 2. Optional materials
 - a. One letter of support from the principle nominator
 - b. One letter from the nominee explaining qualifications for the award
 - c. One letter of support from a colleague (may have multiple signers)
 - d. One letter of support from a student (may have multiple signers)
 3. Letters of support shall be no longer than 250 words.
 4. In selecting winners, the committee will give priority to faculty achievements of the last three years.
- **No members of the Faculty Excellence Award Committee may nominate or write letters of support**
 - **Additional materials or letters will not be considered**

Faculty members serving on the Faculty Excellence Awards Committee in Advising are Dr. Leonard Kahn, Dr. Michael Kelly, Dr. Kelly Frailing, Dr. Leslie Parr, Dr. Carol Ann MacGregor and two DSAC representatives.

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