

- I. A meeting of the faculty of the Department of Biological Sciences was called to order at 12:34 p.m. on Tuesday, October 16<sup>th</sup>, 2018 in MO 451 by Dr. Don Hauber.
- II. Faculty present: Anderson, ~~Barnes~~, Barrilleaux, Bucolo, Chiasson, Cole, Dorn, Hauber, Hood, ~~Jordan~~, ~~Mix~~, ~~Rickoll~~, Thomas, ~~Tobler~~, Wolfe.
- III. DSAC representatives: Julia Racine and Arden Lagrone.
- IV. Minutes were approved for the September 11<sup>th</sup> meeting.
- V. Announcements
  - A. Biology Research Seminars: We made a flyer format change. The remaining seminars are scheduled for 10/30, 11/6 and 11/27. Flyers are posted around campus.
  - B. Health Career Seminars: The fall schedule is complete and flyers are posted showing the following dates: Oct 18, Oct 25, Nov 1 and Nov 15.
  - C. DSAC update: The reps met with Armin Kargol. Discussion took place about the Academic Amnesty Policy and if it would apply if a student took a class twice. The students are interested in a discipline wide research catalog – a university wide research catalog to make it easier for students who wish to become active in research. The students would like to see a list of
  - D. DAC update: Early warning is 9/12. College Assembly is 9/20. Board Book updates are due 9/21. If you're interested in teaching an online course, you need to complete the 5 week training course. The A&S Visiting Committee will be here on Oct. 19<sup>th</sup> and Kevin Casey will be here. Jaime Naquin is on medical leave so contact Tommy Screen for now. If you need training on LORA, contact Uriel Quesada. We need about 8 First Year Seminars for spring 2019. "Food for Thought" is a new program and the videos are being posted on Loyola's website. A sophomore may invite you to lunch on campus using free food vouchers.
  - E. Spring schedule update: Don will be circulating a tentative spring schedule.
  - F. Other Announcements: The Exit exam moved to Nov. 1<sup>st</sup>, 2<sup>nd</sup> for juniors and seniors. Our department operating budget dropped about 1/3 in the last 3 years. We can print one color lab manual for each table and leave them in the labs for students to use during class. Students can bring their own black and white manual where they can write notes.
- VI. Old Business:
  - A. New course discussion: We are repackaging A&P I and A&P II. Susan has 24 students in class. Don will send out Susan's write-up and will be looking for comments from faculty. A vote will be taken via email. A&P II can be taken before A&P I.
- VII. New Business:
  - A. Biochemistry I: It can be counted as a Biology elective.
  - B. Faculty searches proposal: Ordinary faculty remained for faculty search.
- VIII. The meeting was adjourned at 1:40 p.m.