

- I. A meeting of the faculty of the Department of Biological Sciences was called to order at 12:34 p.m. on Tuesday, February 6th, 2018 in MO 451 by Dr. Don Hauber.
- II. Faculty present: Anderson, Barnes, Barrilleaux, Bucolo, Chiasson, ~~Don~~, Hauber, Hood, Jordan, Mix, Thomas, ~~Fobler~~, Wolfe.
- III. DSAC representatives: Julia Racine and Arden Lagrone.
- IV. Minutes were approved for the January 9th meeting.
- V. Announcements
 - A. Good news round robin:
 - B. Biology Research Seminars: Kim is holding 3 dates for candidates to present and will keep us posted. Pine BioTech may present at an evening seminar.
 - C. Health Career Seminars: Don emailed an updated list.
 - D. DSAC update: The next meeting will be held February 23rd or 27th. Arden and Julia are considering holding a Town Hall in March for Biology Majors asking for any concerns about classes.
 - E. DAC update: Work continues on the Zero Based Budget process. Continue to spend what is needed for your classes. Don sent an email regarding new protocol for Independent Study Courses (A499). The need for cleaning up the protocol is coming from SACS. Read the email and provide your feedback to Don by Friday.
 - F. Fall 2018 schedule update: Don is working with Chemistry, Physics and others to minimize conflicts and will try to get an updated schedule to you by Friday.
 - G. Faculty Search update: Two searches are being conducted. Frank is chairing the Visiting Professor's search. We have about 10 candidates in the Visiting Professor's search and Don is narrowing down the list. Don will ask another faculty member to help with the Visiting Prof. search. We have twenty-six applications for the Tenure Track position and nine are promising. We have phone interviews this week on Wednesday and Friday and hope to narrow down to three by end of the week. Beginning next week we will have three that will present at seminars.
 - H. Other Announcements: There are twelve students taking the Bioinformatics course coordinated by Kim working with Pine Biotech. Faculty and students can take the tutorials online. Online genomic analysis
- VI. Old Business:
 - A. Protocol updated: Discussion was held regarding editing multiple areas of the protocol. The Associate Chair position. It was "struck through" instead of being deleted in the event there is university support. Motion to accept the changes to the main parts of the document was seconded. A vote was taken and it passed. Mentoring research students in the lab or field can be used either under "Research" or "Teaching," not both. Discussion took place about peer publications. It was suggested that "publishes one peer reviewed paper during the last three years" be moved from "Exceeds Expectations" to "Meets Expectations." Don noted that during the discussion in the DAC regarding Independent Study, it was brought up that individual faculty should not be mentoring more than three students per semester.

VII. New Business:

- A. Frank has questions about the new A&P I and A&P II and will send an email.
- B. Craig was elected to the Senate via email.

VIII. The meeting was adjourned at 1:48 p.m.