

- I. A meeting of the faculty of the Department of Biological Sciences was called to order at 12:34 p.m. on Tuesday, August 21<sup>st</sup>, 2018 in MO 451 by Dr. Don Hauber.
- II. Faculty present: Anderson, Barnes, Barrilleaux, Bucolo, Chiasson, Cole, Dorn, Hauber, Hood, ~~Jordan~~, ~~Mix~~, Rickoll, Thomas, ~~Tobler~~, Wolfe.
- III. DSAC representatives: ~~Julia Racine~~ and Arden Lagrone.
- IV. Minutes were approved for the April 3<sup>rd</sup> meeting.
- V. Announcements
  - A. Biology Research Seminars: We are close to finalizing the fall lineup and will send out a flyer soon (Dorn).
  - B. Health Career Seminars: The fall schedule is complete and flyers are posted showing the following dates: Oct 4, Oct 18, Oct 25, Nov 1 and Nov 15.
  - C. Meet the Majors assembly: The assembly is scheduled for August 28<sup>th</sup> at 12:30 p.m. in MO 610. Don will run a slide show of the faculty and staff in the background while introducing the student groups. He'll request research student to stand up and speak and offer a Q & A for incoming or curious students.
  - D. DSAC update: Julia Racine is our DSAC member this year with Arden Lagrone serving as the alternate. No update.
  - E. DAC update: Joe Berendzen is now the Honors Interim Director and Christine DiMaggio is the Admin Assistant. Aimee Thomas is the Associate Director. We need to revise the Student Learning Outcomes by November 15<sup>th</sup>. Syllabus 2 is already posted for all courses on LORA. There is a campus-wide attendance policy which is posted in the bulletin. There is a new policy for incomplete grades. Don is working on the spring and summer courses. We need to begin building justification for requesting new positions. The Student Success Center is working on a proposal to replace ALEKS. Richelle Volker is no longer in OAE. Patrick Corbin is gone. The Math Center is now in the Pan American Student Success Center under Samar Sarmini. The Mass of the Holy Spirit is canceled (editor's note: the Mass is not canceled but 11:00 classes will not be canceled). Tania Tetlow's inauguration will be on November 15<sup>th</sup>. 11:00 a.m. classes will be canceled.
  - F. Fall schedule update: Don will be circulating a tentative spring schedule.
  - G. Other Announcements: Mona has double duty now by being assigned to work for the Physics Department. Make your own copies, contact Roy if the machine is not working, and use FedEx for printing when needed. When completing Check Requests, use your permanent address and tape receipts to additional sheets before handing them to Mona. Lab protocol needs to be followed by not allowing food or drink in the rooms even when class is not in session. No open-toed shoes are allowed. Rosalie started a list of discoveries that have been told to her by students: 1) The Ignatio Volunteers will no longer be going to South Africa. They will not be going to Jamaica in the summer and possibly not in December; 2) The shuttle is now being run by Tulane and not as often; 3) the library is now closed on Saturdays; 4) So far no Seniors have received Work-Study

this year; 5) changes are being made to Wolf Bucks and meal swipes; 6) the Freshman dorms have 3 assigned to a room while there is space in Carrollton and Cabra.

VI. Old Business:

A. New course discussion: We have to get A&P I and A&P II approved this semester.

VII. New Business:

A. We are moving the exit exam to the fall of junior year due to poor scores. Some students may have gone a year or more since they had taken certain subject. Craig attended a conference this summer for Chairs and Directors. There are no ETS for Environment. They quit giving it because of poor scores and variables. They didn't know what to do with the results. Some universities have moved the exam to sophomore or junior year so that it's closer to core courses. Don will try moving the exam to junior year starting this fall.

B. Faculty searches proposal: We need to prepare a proposal for faculty searches.

VIII. The meeting was adjourned at 1:43 p.m.