

Tenured Faculty Meeting, English Dept.  
September 10, 2004

Presiding: Mary A. McCay

Attending: J. Biguenet, T. Cotton, R. Foust, T. Lala, A. Macdonald, M. McKay, P. Richards.

Phanuel Egejuru is on Sabbatical for the fall semester.

Minutes of March 4, 2004 Meeting approved.

The tenured members of the department discussed schedules for evaluating a person coming up for tenure. All materials will be in the department office on October 1, 2004. We will meet and discuss the application on October 8, 2004.

The tenured members of the department must also do two evaluations of a second year faculty member. We will do the first evaluation in late October and the second in early February. The second evaluation will be done by the administrative committee as it is also a salary evaluation.

Meeting Adjourned at 4:20 P.M.