

MINUTES

English Department Meeting

Thursday, September 4, 2003

Presiding: Mary McCay, Chair

Attending: K. Adams V. Adams R. Bell J. Biguenet C. Chambers
T. Cotton P. Egejuru B. Ewell R. Foust A. Frey A. Lala
M. McCay P. McCormack R. McGowan M. McKay J. Shimek M.
Waguespack K. Wilson

Absent: J. Chan M. Lane J. Mosier A. Macdonald P. Richards M. Smith
P. Swartzfager

[Students in attendance: None]

I. MINUTES

Minutes from May 8, 2003 meeting unanimously passed.

II. ANNOUNCEMENTS

A. M. McCay introduced new English department faculty members. K. Ford is a new ordinary faculty member, and J. Emmons and K. Wilson are new extraordinary faculty members.

B. M. McCay stated that K. Adams, J. Biguenet, C. Chambers, A. Macdonald, and J. Mosier had submitted their advising lists to her. She is waiting for M. McKay's advising list.

C. M. McCay related that she needed all English faculty members to sign their spring schedules and give them back to her.

D. M. McCay reminded English faculty advisors to make sure that courses that students register for are fulfilling their necessary degree requirements.

E. K. Adams thanked all English faculty members who assisted with spring and fall composition placement exam grading. She mentioned that some students appeared to be self-advising via LORA, and therefore were incorrectly placing themselves in classes. She suggested that English faculty advisors check the records of their advisees to prevent advising errors. J. Biguenet related that

he had noticed that some freshmen were signing up on their own for advanced composition courses like the Creative Writing Workshop. M. McCay stated that she would talk about this problem with the students at the next English majors and minors meeting.

F. M. Waguespack announced that the English Writing Lab would open on Monday, September 8. Hours will be posted on the door and available on flyers.

G. J. Biguenet stated that internships were still available. M. McKay related that she has available a new internship as a newsletter editor associated with WAC.

H. B. Ewell announced that Ralph Adamo will give a poetry reading on October 7 in Nunemaker Auditorium.

III. REPORTS

A. M. McCay gave a brief overview of items discussed at the last Council of Chairs meeting. She asked for a United Way liaison volunteer; no one volunteered at the present time. She mentioned that a phone-a-thon would be held during the week of September 22-26, and she would need volunteers for this event as well. She related that the English department faculty members needed to review the English department's protocol document. M. McCay mentioned that two distinguished professorships and three new faculty professorships were available. She stated that she needed any English department faculty members who still needed new computers to e-mail her so that she could pass that information along to Andrell in the Dean's office.

IV. NEW BUSINESS

A. Proposals were made for various ways in which to memorialize Dr. Julian Wasserman. C. Chambers suggested that the next issue of the New Orleans Review be dedicated to him. K. Adams proposed that the outstanding literature major of the year award be designated the "Dr. Julian Wasserman Award". J. Biguenet seconded the proposal, and those present unanimously approved. B. Ewell suggested that the English department faculty ask Si Henry about organizing a campus-wide memorial service. J. Biguenet proposed contacting Institutional Advancement about allocating small scholarships in Dr. Wasserman's name to deserving graduating English majors who are going on to graduate school. P. Egejuru put forth the idea of a Medieval Studies writing contest.

B. M. McCay announced that there would be a potluck party to informally introduce new English department faculty members on Sunday, September 21, at 6:30, at her house at 931 Nashville Ave.

C. M. McCay stated that the current members of the Administrative Committee are K. Adams, J. Biguenet, C. Chambers, and M. McCay. P. McCormack was unanimously nominated and elected as a new member.

D. J. Biguenet mentioned the upcoming Medieval position hire. M. McCay stated that the English department needs to obtain the right to hire first, and that issue will be resolved at the next English tenured faculty meeting.

The meeting adjourned at 1:01 PM.