

HUMANITIES AND NATURAL SCIENCES COLLEGE ASSEMBLY

November 15, 2007

Minutes

I. CALL TO ORDER

The meeting of the College Assembly was called to order by Interim Dean Mary McCay at 12:30 p.m. on Thursday, November 15, 2007 in Room 332 of Bobet Hall.

Attended: Adams, Anderson, Anderson (proxy to Dewell), Beard (proxy to Anderson), Bell, Berendzen, Bernardi, Biguenet, Boileau, Bourgeois, Brazier, Brisco (proxy to Brendzen), Bruckner, Brungardt, Calzada, Chambers, Clark, Cook, Coolidge, Cotton, Dewell, Dittrich, Doll, Dorn, Egejuru, Ewell, Fernandez, Gerlich, Gnuse, Gossiaux, Henne, Herbert, Hood, Hrebik, Janz, Jeanfreau, Kargol (proxy to McHugh), Kelly, Keulman, Kornovich, Lewis, Mabe, Matthews, McCay, McHugh, McKay, Moazami, Moore, Mui, Nicoll, Randall, Rodriguez, Rogers, Rowe, Salmon, Saxton (proxy to Calzada), Scariano, Schmidt, Sebastian, Shuh (proxy to Matthews), Smith, Spence, Tucci, Underwood, Waguespack, Walkenhorst, Wessinger, Willems, Yakich, Zucker, and Interim Associate Dean Hunt (non-voting).

II. INVOCATION

Rev. Leo A. Nicoll, S.J., delivered the invocation.

III. ANNOUNCEMENTS (Interim Dean Dr. McCay)

1. Annual Fund collections are underway. Even modest donations of \$2 per pay period would increase the college's fund for Bobet fellowships, conferences and other uses.
2. St. Nicholas Party will be on December 7 at 3:30 p.m. Children are welcome and attendees may bring \$1 maximum gifts to exchange.

IV. APPROVAL OF MINUTES

The minutes of October 18, 2007 were accepted by a show of hands following a voice vote, with the understanding that those who have not read them may bring changes to a future assembly. (College Assembly minutes are posted on the college's intranet site.)

V. REPORTS

HuNS College Handbook Committee (Craig Hood)

Craig named and thanked the committee members from each department and Connie Rodriguez, who initially chaired and organized the project. He said the committee will post sections prior to the end of the semester, additional changes early next spring, and anticipates a handbook before the end of the academic year. The document is intended to be dynamic; outcomes of proposals on the assembly's agenda can be incorporated. The handbook and sectional updates will be on the web and distributed in hard copy.

VI. PROPOSAL FOR GUIDELINES FOR MENTORING, PROMOTION AND TENURE

(Sara Butler's motion was read by David Moore)

MOTION: The College Rank and Tenure Committee will henceforth require faculty applying for promotion and/or tenure to provide letters from external reviewers concerning the quality and reception of their scholarship. For the purposes of the CRTC, "external" should be defined as experts in the applicant's field of study outside Loyola. In the interests of impartiality, reviewers should be required to identify any relationship they may have with the applicant.

The motion was moved, seconded and postponed until the next assembly for discussion and votes.

VII. PROPOSED SALARY EQUITY REVIEW COMMITTEE (Francis Coolidge)

Dean McCay recognized Francis Collidge to present his October 18 motion for a vote. He said that he wanted to revert to his version prior to the amended motion on the current agenda. MOTION AS READ: *By the end of the fall '07 semester, HUNS will elect a Salary Equity Review Committee (SERC) charged with the review of the salary scales of ordinary and adjunct (full and part-time) faculty in the College. This review shall include a comparison of these scales with appropriate reference groups in other colleges or universities as well as an assessment of the methodologies employed in past attempts to address salary inequities in the College. The Committee shall report back to the Assembly and, following discussion, the recommendations of SERC shall be presented to those responsible for planning the university budget in the '09-'10 year. Should monies be allocated in a future budget for equity raises, SERC shall not supersede the work of the Dean or SORC in the determination of individual equity raises for ordinary or adjunct faculty.*

Dean McCay cited Catherine Wessinger's October 18 friendly amendment as accepted and recorded in the minutes: *Amend the motion to end midway in sentence 3: "The Committee shall report back to the Assembly."* While leaving the wording unresolved, Francis agreed to delay voting until after the next agenda item.

VIII. PROPOSAL FOR HuNS TO ACCEPT DEPARTMENTS AND RENAME THE COLLEGE

MOTION (Interim Dean McCay): *Since the departments of Political Science and Sociology wish to become a part of our college, and since their academic interests are more in line with our college than with the professional programs in their current college, HuNS will bring a proposal for reconfiguration, adding Political Science and Sociology to the present HuNS college and renaming it Liberal Arts and Natural Sciences.* Dean McCay deleted "unanimously" and "one person not present" from the motion as published in the agenda.

Motion to suspend the rules was made by Marcus Smith, seconded by Mark Fernandez and passed by voice vote. Dr. Philip Dynia, Chair of Political Science, was accepted as a meeting guest. Main motion was moved and seconded. Discussion: A suggestion to the rename the college "Liberal Arts and Sciences" was put forward. Point of order was raised by Marcus Smith. He questioned whether the body had the authority to act. Dean McCay clarified that the assembly could make a proposal. In the course of discussion, Dean McCay accepted a friendly amendment.

AMENDED MOTION: *This College of HuNS supports and endorses any attempts on the part of the departments of Political Science and Sociology to join us as a college of liberal arts and sciences.* Moves to call the question and vote on the amended motion were made, seconded and unanimously passed by voice vote, with none opposed. Vote on the amended motion was by voice and was unanimous, with none opposed. The amended motion unanimously passed.

MOTION: Mark Fernandez introduced the following motion: *The HuNS College Assembly is directing Interim Dean McCay to move with all due speed and with the departments in question to bring a proposal to SCAP asking SCAP to direct that the administration make the change.*

Motion to suspend the rules was made, seconded and passed by voice vote, with none opposed.

Motion to call the question was seconded and passed by voice vote, with none opposed. Motion to vote was passed by voice vote, with none opposed. Vote on the motion was by voice and was unanimous, with none opposed. The motion unanimously passed.

IX. RETURN TO MOTION VII: Proposed Salary Equity Review Committee (Francis Coolidge)

Upon returning to consideration of his motion, Francis said that he accepts the October 18, 2007 friendly amendment.

ACCEPTED MOTION: By the end of the fall '07 semester, HUNS will elect a Salary Equity Review Committee (SERC) charged with the review of the salary scales of ordinary and adjunct (full and part-time) faculty in the College. This review shall include a comparison of these scales with appropriate reference groups in other colleges or universities as well as an assessment of the methodologies employed in past attempts to address salary inequities in the College. The Committee shall report back to the Assembly.

Dean McCay said that as the motion had been made, seconded and discussed at the previous assembly, the motion may be voted upon. Evan Zucker proposed a friendly amendment: “*SERC will include representative faculty from all affected groups.*” Francis accepted and further amended the motion to delete: “*a comparison of these scales with appropriate reference groups in other colleges or universities as well as*”.

AMENDED MOTION: By the end of the fall '07 semester, HUNS will elect a Salary Equity Review Committee (SERC) charged with the review of the salary scales of ordinary and adjunct (full and part-time) faculty in the College. SERC will include representative faculty from all affected groups. This review shall include an assessment of the methodologies employed in past attempts to address salary inequities in the College. The Committee shall report back to the Assembly. Move to call the question was made, seconded, and passed by voice vote, with none opposed. Vote on the motion by voice was not conclusive. Dean McCay called for a show of hands, with the result: 9 in favor, 34 opposed. The motion failed.

X. ADJOURNMENT

The assembly was adjourned at 1:45 p.m.