

HNS COLLEGE ASSEMBLY
November 19, 2009 -- 12:30 PM
Bobet Hall, Room 332

Minutes

I. Call to Order

The College Assembly was called to order by Dean Jo Ann Cruz at 12:40 p.m. on Thursday, November 19, 2009 in Room 332 of Bobet Hall. Attended: A. Anderson, Adams, Altschul, Beard, Bednarz, Berendzen, Biguenet, Bourgeois, Bouzigard, Brazier, Cahill, Calzada, Chambers, Cook, Coolidge, Cotton, Dewell, Dittrich, Doll, Dorn, Dupuis, Eklund, Ewell, Farge, Fernandez, Gauthier, Gossiaux, Hauber, Herbert, Hoffman, Hood, Hrebik, Hymel, Janz, Jeanfreau, Kargol, Kelly, Keulman, Kornovich, Lewis, Li, Mabe, Matthews, McCormack, Meyer, Mix, Moore, Mui, Nielsen, Rogers, Russell, Salmon, Saxton, Schaberg, Schwartz, Sebastian, Spence, Stretch, Tucci, Underwood, Walkenhorst, Willems, Yakich, Zucker, and Associate Dean Hunt.

II. Invocation

Rev. William Farge, S.J., led the invocation.

III. Approval of Minutes

The minutes of October 15, 2009 will be considered at the December assembly.

IV. Guest Presentations

1. Dr. Lydia Voigt, Senior Vice Provost for Academic Affairs

Dean Cruz introduced Dr. Voigt, who said that she would briefly summarize areas for development and refinement by respective task forces, subcommittees or workgroups that she had activated. She discussed the areas of On-line Programs, Evening Division, Common Curriculum, and Graduate Education; she mentioned Summer Sessions, Honors, and Interdisciplinary Minors, as well as offices such as, Study Abroad, Women's Resource Center, and Academic Resource Center. She said that task forces, subcommittees and workgroups would maintain transparency through close communications and updates, regular reports by committee representatives who would also bring back concerns, and launch of web-site presences on the Provost's pages. In response to questions from faculty, Dr. Voigt clarified the following points: summer pricing for 2010 will not change; evening division students may not take on-line versions of available courses; and courses need to be refined and students need preparation before moving on-line. In addition, she said that the evening division currently offers four bachelors degree programs: nursing, criminal justice, liberal studies, and social sciences; and that Loyola anticipates receiving marketing survey results from the Hanover Group to identify needs of non-traditional evening students and to offer additional concentrations. Dean Cruz said that because Q&A time was up, faculty might continue questions to Dr. Voigt via e-mail. Dr. Voigt invited faculty to send her their questions and comments. (Applause.)

2. Mr. John J. Calamia, VP for Finance & Administration

Dean Jo Ann Cruz introduced and welcomed Ms. Adrienne Blanco, Budget Manager, Academic Affairs. She then introduced Mr. Jay Calamia to present finance information to the faculty. Mr. Calamia distributed a handout, "Budget Funds Added for Strategic Initiatives and Other Programs" (attached). He reported operating budget deficits for years 2009 – 2011, with 2012 as the year when sufficient university surpluses are anticipated. He said that the budget and Master Facilities Plan will be presented to the board in December. In reply to a question regarding equity, he said that on December 4 the board is to approve adjustments, and adjustments will be added in successive years until equity is met. Dean Cruz asked him to address the operating budget. Mr. Calamia replied that remaining business interruption insurance had to be used and the board would not go beyond that

amount. He estimated the tuition increase at 5.9%, and salary and equity adjustments at 3.5%. When asked whether choices and decisions to discount summer school (e.g., Xavier's \$200/credit) could be made and what amount went to Student Affairs, he replied that reductions were not anticipated and that none went to Student Affairs' initiatives, although some went to Academic Affairs for Ministry. He added that with regard to choices, for the second year in a row the health insurance premium increases would not be passed on to employees. He anticipated that debt service to fund the Master Plan could approach \$10 million per year, and that the Board would decide in December to fund Phase I. He said that a rebound in market conditions would stop the financial drain; he reported endowment draws at 5% of 3-year moving average, and 2% draw for debt service for the library, or \$4.8 million per year. He said that on-going operations had no additional funds. Dean Cruz suggested that if freshmen enrollments exceed 800, then the operating budget might be given a high priority. Mr. Calamia said that budget was conservatively built to avoid having to adjust salaries downward. A faculty member observed that operating-budget concerns are from the College Planning Team, along with the request that top priority be given to enhancement of traditional academic programs in order to retain traditional undergraduates. Mr. Calamia said that he had some of the same concerns. As the allotted time had elapsed, Dean Cruz thanked Mr. Calamia. (Applause.)

V. Old Business

1. CPT Resolution Inspired by Loyola 2012 (Dr. David Moore)
Dean Cruz commented that the CPT had decided and Provost Kvet supported the resolution being put through UPT ahead of the budget deadline and prior to any possible vote of the College Assembly, and that Provost Kvet had already used it to increase the academic budget by \$1 million. She said that Mr. Calamia also supported it. Dr. David Moore introduced the motion to adopt the resolution given at the October 15, 2009 assembly (attached). The motion was seconded and the question was called. The motion unanimously passed by voice vote, with no opposition and no abstentions.
2. Location for Salary Disclosure Data (Dean Jo Ann Cruz)
"That the College Handbook requires the Dean to make available salary-disclosure data in the Office of the Dean rather than delivering it to the library." Dean Cruz postponed consideration of this resolution until Ms. Gita Bolt, University Counsel, could report at the December 10 Faculty Assembly. The item will be on the December agenda.

VI. New Business

1. Indirect Cost Redistribution Recommendation (Dean Jo Ann Cruz)
Dean Cruz presented the first reading of the indirect cost redistribution recommendation, distributed at the assembly (copy attached). The resolution was attached to the "Report from the Division of Natural Sciences on the New Policy for Indirect Cost Distribution," electronically distributed to each college assembly member on November 3, 2009 and posted on the college's intranet site.
2. Campaign Priorities – HNS (Dean Jo Ann Cruz)
Dean Cruz distributed a handout, "DRAFT Campaign Priorities – HNS" (attached) for consideration and comments.

VII. Announcements

1. Dean Cruz reported that the winning blog name was "Cruz Lines."
2. Dean Cruz said that Dr. Maria Calzada will report on the operating budget.

VIII. **Move to Adjourn** The meeting was adjourned at 2:00 PM.

Attachments

(From Mr. Jay Calamia, HNS College Assembly 11/19/09)

BUDGET FUNDS ADDED FOR STRATEGIC INITIATIVES AND OTHER PROGRAMS

ACADEMIC AFFAIRS

	EXPENSES			REVENUE
	Salary	Operating	Total	
2009-10				
International Student Initiatives	80,000	50,000	130,000	
New Faculty Positions	100,000		100,000	
Summer School Salaries	70,000		70,000	
Forensic Accounting	49,000	143,000	192,000	
MBA Advertising		75,000	75,000	
Cardoner Fellowships		20,000	20,000	
Marquette Fellows		18,750	18,750	
Roussel Hall		60,000	60,000	
Music Industry	130,000		130,000	
Nursing	195,000		195,000	
TOTAL	\$624,000	\$366,750	\$990,750	\$0
2010-11				
DNP	339,300	200,000	539,300	693,550
MCJ	160,000	68,000	228,000	328,500
FYE	232,900	41,000	273,900	
CC	144,500	25,000	169,500	
Music Industry	135,000		135,000	
TOTAL	\$1,011,700	\$334,000	\$1,345,700	\$1,022,050
2 YEAR SUMMARY	\$1,635,700	\$700,750	\$2,336,450	\$1,022,050

Prepared 11/19/2009 Finance & Administration

A Resolution Inspired by *Loyola 2012*

A Resolution from the Planning Team of the College of Humanities and Natural Sciences to be presented at the October 2009 Meeting of the University Planning Team:

Whereas the University has adopted a thoughtful and outstanding strategic agenda in *Loyola 2012* with academic and mission priorities in the forefront, its current budget cuts and budget structure stand to undermine the academic goals and strategies contained therein. In order to enhance retention through a comprehensive FYE, enable the creative revision of the common curriculum, and move Loyola forward toward enhancing national and international reputation, and climbing in the *U. S. News and World Report* rankings, the top priority for the university must be to enhance its traditional academic programs as the foundation for all strategic goals, objectives, and overarching strategies.¹ Therefore:

Be it resolved that the University prioritize academic investment by increasing the academic operating budgets (working toward restoring the post-Katrina budget cuts), investing in faculty and undergraduate research support, new faculty hires, faculty development and travel, and academic program development.

Be it further resolved that the aforementioned be sent to the University Senate and the University Budget Committee for endorsements.

¹These points are especially relevant in *Loyola 2012* in “Overarching Strategies 1, 2, and 3, and the implementation plans regarding improving student retention through the First-Year Experience and all of the “Enhance Reputation and Stature” strategies cited in *Loyola 2012*, pp. 5-7.

(Dean Jo Ann Cruz, 11/19/09 HNS College Assembly)

Indirect Cost Redistribution Recommendation

- 1) The science departments would like the provost to establish a committee on undergraduate research which includes previous successful P.I.'s from the sciences to develop a new indirect cost sharing policy including a description of how funds will be used to support undergraduate research and generate more funded grants.
- 2) We would like the policy to remain 50% to general fund and 50% to P.I. while the new redistribution policy is negotiated.
- 3) The Science division is considering not including Indirect Cost in future grant proposals if a committee of successful P.I.'s is not established to discuss and negotiate a new redistribution policy with the administration.
- 4) In the future, major policy changes which affect undergraduate research should be reviewed by the undergraduate research committee and should be fully vetted by the deans and the faculty.

DRAFT Campaign Priorities – HNS

Endowed Chairs and Professorships

College of Humanities and Natural Sciences

- Endowed Chair in the Natural Sciences¹ \$2-3 million²
- Endowed Chair in the Humanities (a chair to support either the Center for Latin American and Caribbean Studies or to support the Walker Percy Center for Writing and Publishing) \$2-3 million
- Endowed Chair in African-American Studies (to be searched jointly with Social Sciences; perhaps a joint appointment) \$2-3 million
- Distinguished professorships (10 @ \$100,000 apiece) \$1 million
- Endowment to fund annual faculty awards for teaching, research, and service \$60,000
- Endowment for Bobet Fellowships \$400,000
- Endowment for increased minority faculty hiring (10 hires)
To top up salaries, as extra start-up funds, reduced teaching load, endowment \$1.2 million
paid junior sabbatical for one semester \$570,000
spend-down

Program/Center Endowments

College of Humanities and Natural Sciences

- Endowment for the Center for Latin American and Caribbean Studies \$1,000,000
- Endowment for the Walker Percy Center for Writing \$2,000,000
- Endowment to enhance African-American Studies \$2,000,000
- Endowment for a Science Summer Bridge Program \$1,000,000
- Endowment for the Honors Program for Marquette office renovations and faculty director stipends (3:1 match for NEH Challenge Grant of \$620,000) \$465,000
- Endowment of interdisciplinary programs, per program \$300,000
- Undergraduate Summer Research Program in the Sciences \$1,500,000
- Endowment for Departmental Research Funds \$4,500,000
- Endowment for the Computational Science Lab \$200,000
- Summer Curricular Institutes and Research and Curricular Grants for the Faculty \$1,000,000
- Endowment for College Guest Speaker Series \$1,000,000
- Endowment to reactivate the CREOLE program \$1,000,000
- Endowments for departments: English, History, Languages and Culture, Philosophy, Religious Studies, Psychological Sciences, Biological Sciences, Chemistry, Mathematical Sciences, Physics for special programming \$5,000 per year for 10 departments \$1,000,000
- Endowment for the Writing Across the Curriculum \$1,000,000

¹ The specific discipline for this chair is to be determined by the Science faculty

² Not including additional monies from the Board of Regents of the State of Louisiana

Capital Projects

College of Humanities and Natural Sciences

- Complete renovation / rebuilding of Monroe Hall for the Sciences
million Infrastructural equipment for Biological Sciences \$100-120
\$2 million
- Renovation of the Biological Sciences Instrumentation Lab \$300,000
- Biological Sciences infrastructural teaching and research equipment \$800,000
- Renovation of Physics teaching laboratories, Basic and Advanced Labs \$150,000
- Endowment for the Foreign Language Lab \$200,000
- Renovation and expansion of Foreign Language Lab \$25,000
- Renovate two offices for a conference room for Philosophy and
Religious Studies \$25,000
- Renovate space for the Center for Latin American & Caribbean Studies \$25,000
- Renovations in Bobet Hall (a new conference room, renovation of
classrooms, offices, lighting, and painting) \$200,000

Scholarships

College of Humanities and Natural Sciences

- Endowments for ten Study Abroad Scholarships \$1,000,000
- Endowments for twenty or more named scholarships for outstanding
and needy students majoring in specific departments. \$500,000