

English Department  
Meeting Minutes  
October 7, 2004

Presiding: Mary A. McCay, Chair

Attending: K. Adams, R. Bell, C. Chambers, J. Chan, T. Cotton, R. Foust, P. McCormack, R. McGowan, M. McKay, P. Richards, J. Sebastian, J. Shimek, M. Smith, P. Swartzfager, M. Waguespack, K. Wilson.  
DSAC Rep: CM Nemanich.

At Conferences: J. Biguenet, K. Ford

On Sabbatical/Leave: P. Egejuru, A. Frey

Minutes for September 10, 2004 meeting unanimously accepted.

Announcements:

1. Chris Chambers announced Michael Miley's film screening on Friday, Oct. 8, at 4:00 P.M and Sunday, Oct. 10, at 7:30 in Bobet 332. Michale Miley is a 2001 graduate of Loyola.
2. Ted Cotton announced the Bob Cowser, a graduate of Loyola is coming to talk about his book, Dream Season, on Wednesday Oct. 13. He will speak in CMM 301 in Chris Chambers' class. He will have a reading at 7:00 on Oct. 13, in the Senior Commons Room.
3. Melanie McKay asked for lists of graduates of the English department who have published books. She will write up the authors and their books for the A and S Newsletter.
4. Kate Adams announced that Laurie Joyner is looking for Freshman English teachers who are using Kozol's book to speak at a FYE meeting on November 12, at 3:30. The place will be announced.
5. Ted Cotton reported on the progress of the English dept Protocol. The committee is working on policies for merit raises. That document will come to the department at the November dept. meeting.
6. Mary McCay announced that there will be new mail boxes in the department. While the new boxes are being installed, mail will be delivered to people's offices by Carey Herman and Erin O'Donnell.

Business:

1. Kate Adams moved that the department add another item to its strategic plan. The motion reads: The English department will work to secure regular, yearly cost-of-living raises for all extraordinary faculty. The motion was seconded by Marcus Smith and was passed unanimously.
2. Mary McCay discussed the In-depth program review of the English department, and asked for volunteers to deal with specific sections.

The meeting adjourned at 1:00 P.M.