

**College Assembly  
September 18, 2003**

**1. CALL TO ORDER**

The regular meeting of the College Assembly was called to order at 12:30 p.m. on Thursday, September 18, 2003, in room 332 of Bobet Hall. Dean Frank Scully chaired the assembly, secretary was present. Father Leo Nicoll led the invocation.

**2. ANNOUNCEMENTS**

Dean Scully announced that when an endowed professorship is available in the College of Arts and Sciences, he will send a notice of availability to eligible tenured full and associate professors in the College. In the event the professorship is specified for an individual department or area, only qualified faculty from that department may apply. Two professorships are currently available to faculty across the college. He then distributed a copy of the protocol for the endowed professorships in the College to all present.

Dean Scully discussed the Dean's Distinguished Teaching Professorships that he is planning to fund for three years from the College Alumni Annual Fund. Over the next three years he is planning to raise the money to endow these professorships. He stated that these professorships are being established to recognize and reward excellence in teaching, to support faculty who engage in curricular innovation and assessment and to promote productive dialogue about teaching and learning. Calls for nominations and applications will be forthcoming. Questions should be directed to Laurie Joyner at X 2571.

The Dean's office is sponsoring a trip to the Louisiana State Penitentiary in Angola as part of the First Year Experience. Approximately 150 first year students will be making the trip on Monday, October 20, 2003.

On Tuesday, October 28, 2003, the Dean's Office is sponsoring a lunch for faculty to learn more about the Program for Instructional Effectiveness Support (PIES) Grant Initiative.

Georgia Gresham announced that Arts & Sciences faculty and staff night for the play, Children's Hour will be held on Thursday, October 2, 2003. She encouraged all to attend.

**3. OLD BUSINESS**

Dean Scully reminded everyone to pay close attention to the Intellectual Property Policy – A Report from AAUP. This topic will be discussed at a later date.

**4. NEW BUSINESS**

FACULTY CENTER- Eric Gorham, the new Interim Assistant Provost for Teaching and Learning, briefly discussed the Faculty Center Planning Team Final Report. Discussion ensued with the faculty asking if a Faculty Center was truly needed or could these dollars be used for other programs such as faculty development and could younger faculty be given time off instead of money. He then stated that there had been some feeling that in the past year plans had moved too quickly to create a center without talking to the faculty. He also stated

that he, as Assistant Provost, would spend this year talking to the faculty and getting ideas on how the faculty wants to proceed with the Faculty Center and faculty development.

STATE OF THE COLLEGE ADDRESS: Dean Scully gave a power point presentation on the State of the College Address. The entire presentation will be posted on the Web. However, listed below are the main ideas of the presentation.

Faculty Scholarship – 22 faculty were awarded 24 grants amounting to \$1,091,616 from Board Of Regents, 255/creative activities were published/produced by 85 faculty and 205 presentations by 76 faculty.

Key Strengths of the Undergraduate Programs - Academic Excellence, Rich Jesuit Tradition And Individual Attention

Special Accomplishments of Students - 1999 Rhodes Scholar, 2001 British Marshall Scholar 2000 & 2002 Rhodes & British Marshall Finalists, 2001 USA Today Senior, Comm. Majors – National Bateman PR Team & National Ad Team Awards

Senior Satisfaction Surveys on the Loyola Experience – Results were very good. On a 4.00 scale, overall satisfaction scores a 3.59; proud of being a Loyola graduate scores a 3.64 and would you recommend Loyola to prospective students scores a 3.57. Other Senior Satisfaction Survey questions asked to what extent did their Loyola experience develop their abilities in the different areas – On a 4.00 scale, the highest scores were, Writing - 3.33; Critical Thinking – 3.47; Liberal Arts – 3.48; Content of Major – 3.55. The lowest scores were on Spiritual Development – 2.89 and Physical Development – 2.66.

Annual Fund Restricted to A&S and to Departments increased over the past 4 years.

Dean Scully reviewed the accomplishments toward the goals of the College Strategic Plan.

A&S Plan: Goal I - The College Will Enhance the Quality of Its Faculty by:

Making changes in Full-Time Faculty, Adequately Staff Depts. to meet Enrollment Demands – 5 tenure-track positions have been added to the College – Comm., Educ., Math, Rel. Studies & Spanish, and 4 more are requested this year. They are designed specifically to replace Extraord. Faculty teaching Common Curriculum or Service courses. Progress has been made on the objective to review and revise Dept. Protocols regarding tenure and annual review process.

A&S Plan: Goal I.F1 - Develop a proposal to increase average salaries relative to peer Institutions. Progress: \$77,000 in additional equity increases to salary budget last year – total of \$298,000 over last 2 years.

A&S Plan: Goal I.F2 - Awarding of salary merit increases – Progress: Ad Hoc Salary Committee Recommended and College Implemented: Point System, Salaries awarded by mixed % & absolute \$ mechanism and Variable Weighting of T,R, and S. Additional Progress Made on: Faculty Dev. With 3 New Endowed Professorships, Increase the diversity of the ordinary faculty, Increase the number of Jesuits and Prepare faculty for tenure review.

A&S Plan: Goal II.F1 - The College will Enhance the Strength of Its Curricula. The College now has a regular refresh of faculty computers and 5 new mediated/ electronic classrooms. Other accomplishments are: 5 Departments have \$ 75 lab fees for courses that use expendables, Communication Major fee- \$100/Semester fees go directly to Departments - closest to students, supplement operating budgets by >\$185,000/year and last year operating budgets increased by an average of 20%.

A&S Plan: Goal II.F2 - Develop a Comprehensive FYE & Leadership in Intellectual a Life at Loyola. Fall 2003, the FYE was to read the book Dead Man Walking. There were discussions at Orientation and a panel discussion with Sr. Helen Prejean, C.S.J. Additional FYE will include a visit to Angola Prison, Tickets to The Exonerated and the screening of The Farm. Included in Goal II.F2 is the Program for Instructional Effectiveness Support – PIES. This program was designed to encourage faculty “to plan, implement and evaluate” initiatives to enhance the first-year experiences of incoming students. This will include faculty development, improving instructional effectiveness, empowering faculty discussions of curricular review & revision and increasing student achievement. PIES Projects funded this year are:  
“First-Year Experience for Chemistry Majors” – Thom Spence  
“Innovation in Freshman English” - Mary McCay  
“Investigation of Merits of ‘Calculus Reform’ Movement” – Maria Calzada  
“Restructuring Gen. Chem. To Engage All Students” – Lynn Koplitz  
“Applied Math. From a Liberal Arts Perspective” – Steve Scariano  
“Writing-to-Learn in Linked History and English” M. McKay,  
M. Brungardt, A. Frey

A&S Plan: Goal III – College will Enhance the Effectiveness of its Service by: Increasing the role of the faculty in planning & evaluation with the establishment of the College Planning Team and establish an annual series on a significant theme that sponsors presentations by faculty across the disciplines.

Goals for 2003-2004 – Establishment of Distinguished Teaching Professorships, Enhancement of PIES, Freshman Year Experience built around a significant theme and the Creation of Task Force on Advising.

## 5. ADJOURNMENT

Meeting was adjourned at 1:30 p.m.

